Minutes from the Town Administrator Screening Committee meeting

May 5, 2020

Attendees: all remote via zoom

Ross Perry

Debbie Woods

Karen Meyer

Alyson Toole

Nicki McGachey

Kellie Hebert joined open session

Minutes reviewed and accepted 4/28, 4/30

Next meeting 5/12 8am all remote

Deb to send all approved open meeting minutes to Nickie for posting

Reviewed process/next steps

* Selected 6
* Will be sending out ok to check references release this week and start contacting

Let Kellie know she was one of the 6 candidates going on to the next round

Ross Perry as chair of the committee, declared the need for an Executive session to consider applicants for employment as the new town administrator as discussions in an open session would have a detrimental effect in obtaining qualified applicants.

Debbie made the motion to enter executive session Alyson second

Roll call:

* Perry yes
* Woods yes
* Meyer yes
* Toole yes
* McGachey yes

Closed Open session – motion by Karen, second by Deb, unanimous

Reconvened Open session with the intent to close the open session

Motion made by Karen to adjourn open meeting Second by Alyson

Unanimous by Roll call:

* Perry yes
* Woods yes
* Meyer yes
* Toole yes
* McGachey yes

Date approved: \_\_\_\_\_\_5/12\_\_\_\_\_\_\_\_\_\_\_