**Local Access Channel Advisory Committee Meeting-**

**by Zoom 6:30 pm – Wednesday October 21, 2020**

**Members Attending:** Glorioso, Lavina, Pappas, Daisy, Salvie

**Additional Attendees:** Meredith Bartlett, Lew Halprin, Bill Solomon. Anne VanTine joined 6:42

Meeting called to order at 6:30 pm

**Approve meeting minutes**Lavina moved, Pappas seconded to approve the Sept 17, 2020 meeting minutes. Unanimously approved.

**Potential Committee member introduction**

Meeting new LACAC member candidate Meredith Bartlett

**Tech Updates**

Update on Static IP: Has been installed and is operational.

Update on Comcast Contract negotiations:

* Working on ascertainment doc
* quotes are in for equipment upgrades/replacements,
* quote for fiber connection within Town buildings,
* quote for moving Stow TV and connections (equipment and wiring) as needed – without renovation costs. Further work needed for determining renovation costs.
* Discussion of content for the ascertainment document
  + Outlining our plan and the purposes the plan serves
  + Preliminary thoughts about capital payment amounts and timing
  + Municipal Fiber – does existing coaxial cable need replacement?
* Meet to discuss again next month – Nov 18th 6:30pm

Update of Upgrade of Warren room:

* Three quotes are in, but still need review
* Would like to review and get approval at next meeting (materials provided in advance of the meeting)

Lavina moved, Pappas second to adjourn at 7:31pm