**Local Access Channel Advisory Committee Meeting**

**Via Zoom Wednesday November 18, 2020 6:30pm**

<https://zoom.us/j/4973093585?pwd=NGdBN0haMDhGM084SFhVOGR5KzNhQT09>

Members Attending: Bob Glorioso, Lisa Lavina, Lee Pappas, Jim Salvie, Meredith Barrett, Jonathan Daisy

Other Attendees: Lew Halprin, Bob Solomon, Atty.

Meeting called to order: 6:32pm

**Approve Meeting Minutes**

Jim moved, Lee second, to approve the minutes of the October 21, 2020 meeting. Unanimous with Meredith abstaining.

**Update/discussion of Ascertainment Document for Comcast contract negotiations**

Jonathan gave a summary of the document to date and pending edits. Attorney Solomon gave background on content decisions and presented his strategic thinking around content yet to be finalized. Next steps were summarized, and Jonathan will present a revised version in December.

Attorney Solomon recommends we have a preliminary meeting with Comcast in January to review where we’re heading.

**Quotes for updating Warren room**

All quotes have been received and Ockers has been selected. Jonathan has reviewed with the Town Administrator. Jim moved, Lee second, to approve up to $25,000 for equipment and installation to upgrade the A/V systems in the Warren Room of the Town Building. Unanimously approved.

Lisa moved, Jim second to adjourn at 7:56pm