

**Town of Stow**

**Local Access Channel Advisory Committee**

**(LACAC)**

**380 Great Road**

**Stow, Massachusetts 01775**

December 11, 2018

LACAC Meeting Minutes

Attending: Bob Glorioso, Lisa Lavina, Robert Putnam, Jonathan Daisy,

Also, Anne Van Tine

7:31pm call to order

**Minutes**

Lisa moved, Bob second, to approve the meeting minutes of November 19, 2018. Approved unanimously

**FY20 Budget**

* Operating Budget
  + Salaries are defined more clearly after the November meeting. One position has been eliminated from the prior year’s budget, allowing to add part time hours for a videographer as needed.
  + Budget for a live streaming fee has been added if we move forward with that viewing option during FY20.
  + Rest of budget is in line with the FY19 budget.
* Capital Requests
  + HD server – planning and research is underway.
  + Streaming Appliance – pending investigation of options and costs.

Robert moved, Lisa seconded, to approve the FY20 Budget as presented to the Committee, for submittal to the Town Administrator. Approved Unanimously

**Cable Advisory Committee**

Further discussion of role of Cable Advisory Committee as a Town committee and as an advisory group for purposes of cable contract negotiations. We’ve resolved to put together a memo after the first of the year detailing the current state of the CAC.

Lisa moved, Robert second, to adjourn at 8:40pm