



**Town of Stow
Local Access Channel Advisory Committee
(LACAC)
380 Great Road
Stow, Massachusetts 01775**

December 11, 2018
LACAC Meeting Minutes

Attending: Bob Glorioso, Lisa Lavina, Robert Putnam, Jonathan Daisy,
Also, Anne Van Tine

7:31pm call to order

Minutes

Lisa moved, Bob second, to approve the meeting minutes of November 19, 2018. Approved unanimously

FY20 Budget

- Operating Budget
 - Salaries are defined more clearly after the November meeting. One position has been eliminated from the prior year's budget, allowing to add part time hours for a videographer as needed.
 - Budget for a live streaming fee has been added if we move forward with that viewing option during FY20.
 - Rest of budget is in line with the FY19 budget.
- Capital Requests
 - HD server – planning and research is underway.
 - Streaming Appliance – pending investigation of options and costs.

Robert moved, Lisa seconded, to approve the FY20 Budget as presented to the Committee, for submittal to the Town Administrator. Approved Unanimously

Cable Advisory Committee

Further discussion of role of Cable Advisory Committee as a Town committee and as an advisory group for purposes of cable contract negotiations. We've resolved to put together a memo after the first of the year detailing the current state of the CAC.

Lisa moved, Robert second, to adjourn at 8:40pm

Lisa Lavina

