

TOWN OF STOW

RFQ FY23-01-02H

Addendum #3

Notice to All Prospective Bidders/Quoters

Addendum #3 RELEASED (August 30th, 2022)

Meeting: Wednesday, August 17th, 2022 at 9:00AM
Qualifications Due By: Friday, September 16th, 2022 at 12:00PM
Written Questions Due: Friday, September 9th, 2022 at 5:00PM

The following changes are made to the documents RFQ FY22-01-02H:

Questions Received by this office and answers to the questions provided:

1. Addendum #1 contains a Checklist, which refers to a Professional Reference Form. We do not see this form. There are three separate reference forms for the categories of Road/Intersection, Traffic Lights, and Stormwater. It appears these three reference forms are from a different RFQ. Will you be issuing a reference form for this Highway/Cemetery Study project?

Proposers can substitute their own reference form, as stated on each form. The Town would like to see all work from the last 5 years as it relates to feasibility studies or master planning for towns; especially all DPW-related feasibility study / master planning work from the last 2 years.

2. Will the town be using the DSB Application form for municipalities not subject to the DSB selection committee?

The Town will be using a selection committee using M.G.L Ch 149 Designer Selection; however, proposers should be aware that this is a proposal for a feasibility study; the Town is still determining the best course of action as the town grows, changes, and Highway & Cemetery departments are working toward a merger into a DPW.

3. Does the Town have a design budget established for this study project?

Again, this proposal is for a feasibility study / master plan; no determination has yet been made as to what type of design services may/will be needed. As such, no design budget has yet been approved.

4. Can you please issue the sign in sheet from the site tour?

Yes, please see attached.

5. Does the town have any geotechnical information or environmental information on the current sites and any proposed sites?

No, but please feel free to use any information provided by the state or county for geotechnical data if you feel it is needed.

