

JUNE 30, 2022 | TOWN OF STOW NOTICE OF REQUEST FOR PROPOSALS

Consulting Services for Lower Village Public Water Supply Feasibility Study

Description: The Town of Stow invites Qualified Proposers to submit proposals for consulting services to complete the work associated with determining the feasibility of establishing a Public Water Supply, and subsequent groundwater exploration for servicing the Lower Village area of Stow, Massachusetts. The final product will consist of preparing a summary of water system development options and the coordination of a test well program.

RFP Packages: RFP Packages will be available beginning **June 30, 2022 at 1:00 PM**. Packages are available via email by contacting planning@stow.ma.gov. Packages are also available for download at <https://www.stow-ma.gov/highway-department/pages/bids-and-proposals>.

Due Date & Time: Proposals are due by **1:00 PM on July 27, 2022**.

Place: RFPs are to be submitted to:
Town of Stow Planning Department
380 Great Road
Stow MA 01775

and in digital format to:
planning@stow-ma.gov

Pre-Proposal Conference: A pre-proposal conference will be held on **July 13, 2022** at 10:00 AM via Zoom video conference at <https://us06web.zoom.us/j/88657470773> and accessed via phone at 1 929 205 6099, with a Meeting ID of 886 5747 0773#. The purpose of the conference is to assist prospective Proposers in the interpretation of the RFP, and other technical and contractual matters. This conference is not mandatory.

Questions/RFI's: If you have questions about this RFP or have a request for information or clarification, please contact Town Planner Jesse Steadman at planning@stow-ma.gov. All questions and requests for clarification must be received *in writing* by **12:00 PM on July 15, 2022**. It is anticipated that a compilation of all questions and responses will be distributed via email to prospective Proposers, along with any other final addendum by **end of business on July 20, 2022**.

Contract Info: The Town of Stow will negotiate an industry standard contract with the successful proposer. Any contract issued in response to a successful proposal must be approved by the Town's Chief Procurement Officer.

Project Period: The Town endeavors to expedite all contracts within a timely fashion. Typically a contract will be awarded within sixty (60) days of the proposal opening if not sooner, and services under the contract will commence immediately thereafter. The Town, at its sole election, may renew this contract for two additional one-year terms.