# Town of Stow

# Town Hall Restoration Committee

# Meeting Minutes

July 8, 2019

1. Call to order

Doug Hyde called to order the regular meeting of the Town Hall Restoration Committee at 7:00 pm on July 8, 2019 at the Stow Town Hall.

1. Roll call

The following people were present:

Committee Members: Doug Hyde, Chairman, Tom Ryan, Vice Chair, Andy Crosby, Arnold Epstein, Cortni Frecha, Atli Thorarensen

Note: CPC voted to have Cortni Frecha continue to represent CPC on the Committee; the Board of Selectmen had not voted on this selection as of this meeting.

Not Present: Ed Deluca,

Also Present: Lew Halprin

1. Historical Society Update
   1. Andy Crosby informed the Committee that the Stow Historical Society decided not to accept space in the Town Hall.
   2. He also noted that the Stow Historical Commission is very interested in having historical displays in the Town Hall. On behalf of the Commission, he requested that the Commission be allowed to set up and maintain historical displays in the Town Hall, particularly in the current Commission office space and in the open basement area.
   3. He also requested that the Commission be given office space in the basement.
2. CBI Design Requirements
   1. Doug Hyde noted that CBI was waiting for the Committee’s guidance on the desired design elements for the Tow Hall before beginning the design phase.
   2. The Committee discussed the design requirements for the Town Hall. The Committee reviewed each area of the building and listed design considerations for each area.
   3. Based on this discussion, Doug Hyde will created a document listing the Committee’s decisions and questions, share the document with the Committee members for their review and correction, and then send the document to CBI for their review.
   4. After CBI has reviewed the document, Doug will set up a meeting with CBI and the Committee to discuss the requirements and to kick-off the design phase of the project.
3. Votes on Meeting Minutes
   1. Cortni Frecha made, and Tom Ryan seconded, a motion to approve the 3/27/2019 meeting minutes. The motion was unanimously approved.
   2. Cortni Frecha made, and Tom Ryan seconded, a motion to approve the 5/22/2019 meeting minutes. The motion was unanimously approved.
   3. Cortni Frecha made, and Tom Ryan seconded, a motion to approve the 5/30/2019 meeting minutes. The motion was unanimously approved.
4. Adjournment
   1. Cortni Frecha made, and Doug Hyde seconded, a motion to adjourn the meeting. The motion was unanimously approved. The meeting adjourned at 8:30 pm.

Minutes submitted by: Andrew B. Crosby

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Minutes Approved on: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_