# Town of Stow

# Town Hall Restoration Committee

# Meeting Minutes

May 30, 2019

1. Call to order

Doug Hyde called to order the regular meeting of the Town Hall Restoration Committee at 7:00 pm on May 30, 2019 at the Stow Town Hall.

1. Roll call

The following people were present:

Committee Members:

Doug Hyde, Chairman, Tom Ryan, Vice Chair, Andy Crosby, Ed Deluca, Atli Thorarensen

Not Present:

Arnold Epstein

Also Present: Cortni Frecha, Marilyn Zavorski, Rosemary Bawn

1. Design Review Walk-around
   1. The Committee walked around the interior and exterior of the building reviewing the current state of the building and discussing the key design decisions, which need to be made.
   2. The Committee discussed installing an elevator or lift, removing the columns in the basement to open up the space, moving the wall in the basement into the current Mechanical area, storage, accessible bathroom number and location and how best to provide accessibility into and within the building.
   3. Doug Hyde noted the conversation and will share the discussion with CBI.
2. Member as an Abutter
   1. Ed Deluca informed the Committee that he recently realized that he had not mentioned the fact that he lives within 200 feet of the Town Hall and was an abutter of the building. He wanted to make sure that the Committee was aware of that fact and to determine if there was a concern about conflict of interest.
   2. The other members in attendance agreed that they had no concerns regarding Ed’s ability to participate in an ethical manner in the Committee’s work and that Ed should continue as a member of the Committee.
3. Vote on Applying for an Elevator Grant
   1. Doug Hyde informed the Committee that the state offered grants to pay for adding elevators to buildings to improve accessibility. The Committee agreed that Stow should apply for a grant for the Town Hall.
   2. Tom Ryan made, and Ed Deluca seconded, a motion to authorize Doug Hype to submit an application for a grant to install an elevator in the Town Hall. The motion was unanimously approved.
4. Adjournment
   1. Tom Ryan made, and Atli Thrarensen seconded, a motion to adjourn the meeting. The motion was unanimously approved. The meeting adjourned at 8:30 pm.

Minutes submitted by: Andrew B. Crosby

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Minutes Approved on: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_