# Town of Stow

# Town Hall Restoration Committee

# Meeting Minutes

January 31, 2019

1. Call to order

Doug Hyde called to order the regular meeting of the Town Hall Restoration Committee at 7:08 pm on January 31, 2019 at the Stow Town Building, Lower Floor.

1. Roll call

The following people were present:

Committee Members:

Doug Hyde, Chairman, Tom Ryan, Vice Chair, Andy Crosby, Ed Deluca,

Not Present:

Arnold Epstein,

Note: Marilyn Zavorski is no longer a member due to her resignation from the Stow Historical Commission.

Also Present: Bill Byron, Jim Salvie, Dot Spaulding

1. Financial Committee and Historical Commission Open Positions on Committee
   1. Since Marilyn Zavorski has resigned from the Stow Historical Commission and Julianne North has resigned from the Financial Committee, there is currently no representation from these two committees. These committees need to appoint new members.
   2. Andy Crosby informed the committees that he intended to suggest to the Commission that he be appointed to the committee for the Commission. If this happens, he will resign as the representative for CPC so the CPC can appoint a new member to the Committee,
   3. Jim Salvie suggested that if this happens, Andy Crosby should contact Linda Hathaway to determine if he needs to be sworn in again as the Commission’s member to the committee.
2. CBI Update

CBI has shared their report on the current conditions of the Town Hall. Doug had forwarded a link to that report just before the meeting. The committee will review and prepare for a meeting with CBI to discuss the findings in the report and next steps.

1. Adjournment to Join the Stow Historical Commission meeting

Tom Ryan made, and Ed Deluca seconded a motion to adjourn the Committee’s meeting to join the Stow Historical Commission’s meeting. The vote was unanimous. The meeting adjourned at 7:30 pm and all of the members present joined the Commission’s meeting in the Warren Room on the second floor of the Town Building to discuss the Commission’s and the Society’s requirements for space in the Town Hall.

Note: Refer to the Stow Historical Commission’s minutes for this meeting. The committee did learn that the Historical Commission would like to have 300 square feet of office space and the Historical Society would like to have 800 to 1,000 square feet. This area would be roughly divided between a storage area (approximately 300 to 400 square feet) for historical items and a work / display area (approximately 500 to 600 square feet). The basement is approximately 1,100 square feet.

The committee has requested that the Commission and the Society submit a joint Requirements statement to the Committee within the month so their needs can be incorporated into the design specifications.

Minutes submitted by: Andrew B. Crosby

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Minutes Approved on: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_