

## Town Building limited re-opening protocols

The Randall Library and the Community Center are NOT included in this plan.

The Town Building will begin to re-open, on a limited basis, Monday June 1, 2020. This opening coincides with the Governors "phase 1" reopening. Access to the Building will be by advance appointment only. It is hoped that most business will still be conducted electronically. The electronic method of communication has worked well so far and we encourage using the format for the next few weeks. The Building will remain locked. Visitors with appointments will call the department when they are at the front door to be admitted. Visitors are required to wear a face mask at all times when in the Town Building. Visitors will also be required to sign in, to allow for exposure tracking. Stairways are marked for up and down travel. Restrooms are marked public and employee only. Hand sanitizer stations are on each floor and cleaning fluids will be available at each office. Physical sneeze guards are in place at most offices and barriers are in place to maintain social distances. Visitors are asked to respect social distancing.

Please check individual departments on this Town web site for further information, and check back on or about June 15 for updates.