



Town of Stow  
Library Building Committee 2.0 and Exterior Design Committee  
July 12, 2023 6:30pm Town Building and Zoom

**Attending:**

Building: Tina McAndrew, Chair. Aisha Anderson, Denise Dembkoski, Morgan Hillman, Lisa Lavina, Frank Ramsbottom, on Zoom: Kat Copeland, Marcy Eckel, Sunny Richardson

Exterior: Tina McAndrew, Chair. Denise Dembkoski, Richard Fishman, Andrew Grote, Melissa Rollins.

Also attending: Colliers: John Bates; designLab: Andrew Brookes, Audrey Scanlon, Ben Youtz.

**Meeting called to order at 6:30pm**

**designLab Updates**

- We are at workshop 6.1, added to review the value engineering information
- Project development is still on track.
- Both estimators have reviewed the planning documents based on prior meeting suggestions.
- ZBA meeting was July 10<sup>th</sup>, and extended to August 7<sup>th</sup>, when the final plans will be presented for review.
- A quick overview of the presentation to the ZBA was shown.

**Value Engineering Review**

- Review the list of cost increase drivers.
- Described the reduction of projected expense the air handler system.
- Review of all suggested changes
  - o Changes reviewed by type: exterior, interior and landscape.

**Program Updates**

- Program layout was presented, showing impact of suggested reductions.

**Vote to Approve Changes**

- Morgan moved, Aisha second, to approve the recommended list of value management strategies with the understanding that architects will evaluate restoring reduced square footage to the community room, provided comparable cost savings are realized. Unanimously approved by roll call.

**Colliers Update**

- Colliers will be pre-qualifying the General Contractors for the bid process.
- A subcommittee will be formed to handle the pre-qualifying process.

**Approve Colliers Invoice**

- Denise moved, Frank second to approve the Colliers invoice. Approved unanimously by Bldg. Cttee.

**Approve Minutes**

- Denise moved, Morgan second, to approve the minutes from the June 28, 2023 meeting. Approved unanimously by roll call.

### **Project Updates**

- Discussion of providing meeting recaps with links to the project page on the website.

### **Adjournment**

- Denise moved to adjourn, Frank second, at 8:45pm.

Minutes submitted by Lisa Lavina

Minutes unanimously approved as amended at July 26, 2023 meeting

Meeting recordings are available on the Building Committee page of the Town's website:

<https://www.stow-ma.gov/randall-library-building-committee-20>