

TRAFFIC SAFETY ADVISORY COMMITTEE MEETING

Wednesday, March 1, 2023 at 1:00pm

Stow Town Building

380 Great Road, Stow, MA 01775

Town Building and
On-line

Topic: TSAC

Time: March 1, 2023 1:00PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/81756295320?pwd=am4zQVZCZXM0NVBUUGxEeGpGVFIQdz09>

Meeting ID: 817 5629 5320

Passcode: 364920

1.	1:00 PM	Call to Order
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Traffic Safety Advisory Committee Administrative Items

2.		Public Input
3.		Review Minutes
4.		Member Updates

Appointments/Discussion/Action Items

6.		Batteries for Radar Signs
7.		Light at (Old) Marlboro Road and Gleasondale Road Triangle
8.		(Old) Marlboro Road Options
9.		Letter to Tree Warden
10.		Lake Boon Dam Crossing
11.		Drive Thru Proposal
12.		Review Streets List
13.		FAQs

Posted February 24, 2023 at 1:00pm

Town of Stow
Traffic Safety Advisory Committee

Minutes of February 8th, 2023, Traffic Safety Advisory Meeting
Members Present: Chief Michael Sallese, Fire Chief John P Benoit, Acting Highway Department Superintendent Brian Hatch, & Valerie Oorthuys
Chief Sallese called meeting to order 1:10 PM

Approval of Minutes | January 18, 2023

Brian Hatch moved to approve the minutes of January 18, 2023 Valerie Seconded.
VOTED: 4-0 (Unanimously in favor: Chief Benoit- Yea; Brian Hatch – Yea; Chief Sallese –Yea; Valerie Oorthuys-Yea)

Member Updates:

Chief Sallese went to Harvard Rd at Garner Road and putting on next agenda possible pavement markings to help delineate way to go

2 potential signage issues on Taylor Road.
One at 119 Taylor going south (near S curves) signs appear to be switched.
Taylor Road at Maura Drive (curve sign arrow appears to be misdirecting traffic up Maura Road). Highway Department to follow up.

Parking on 117:

-Parking during events at Church creates a problem when they are parked on 117. This creates obstructions for pulling out of Packard Road. Drivers have to pull out halfway into roadway to view oncoming traffic from the left.
-Tree at that intersection is also a problem/obstruction. TSAC will send a letter to Tree Warden regarding tree. In the meantime, temporary no parking signs (3-4) will be put out/ spread out in that area.
-Chris to follow up in about a month to see how it worked. TSAC may potentially take steps in the future to make the no parking permanent or explore other options.
Chief Sallese motions to put no parking signs from East of Packard Road to 50 yards in and for a letter to be sent to Tree Warden. Brian Hatch Seconds.
VOTED: 4-0 (Unanimously in favor: Chief Benoit- Yea; Brian Hatch – Yea; Chief Sallese –Yea; Valerie Oorthuys-Yea)

FAQs:

-Valerie’s edits were reviewed as well as combination of answers and finalization of FAQ list.
-Chief Sallese talked to Town Clerk but there is no real set list in terms of what we count as accepted private way vs true private way. TSAC to go through entire road list at next meeting.

Street Light Installation:

-Marlboro at Gleasondale triangle. Very dark at Hello Garden look into with HLP (add to next agenda)
-Additionally, Option #2: to be put in place Friday. Announcement to go to paper tomorrow. Illustration to be included.

Standing Water on Harvard Rd:

-Highway Department and Planning Department are looking into the origins of the water to develop a plan to address the issue.

Barton Road Dam Speed Control:

-Possible installation of rumble strip. Chief Sallese to reach out to engineers regarding their suggestions for traffic calming mechanisms.

Additional Notes:

-Committee members to view HLP Pole Location for Johnson Way to see if anyone has any objections.

-The Town received a Drive thru petition for the Old Beef and Ale lot. Petition to be discussed at next meeting.

Next Meeting March 1st, 2023 at 1 PM

Motion to adjourn: Chief Sallese. Brian Hatch Seconds.

VOTED: 4-0 (Unanimously in favor: Chief Benoit- Yea; Brian Hatch – Yea; Chief Sallese –Yea; Valerie Oorthuys-Yea)

From: Chief Michael Sallese
Sent: Friday, February 17, 2023 9:16 AM
To: Phoenix Dwyer
Subject: Fwd: Battery Link

Sent from my iPhone

Begin forwarded message:

From: Brian Hatch <highway2@stow-ma.gov>
Date: February 17, 2023 at 8:40:06 AM EST
To: Chief Michael Sallese <policechief@stow-ma.gov>
Subject: FW: Battery Link

Good Morning Chief

We have 2 Batteries here for the speed radar sign's that will not hold a charge anymore so I am wondering if that is something that can be put on the agenda for Traffic Safety and have monies approved to purchase 2 new batteries, I have attached the link with pricing.

<https://www.osibatteries.com/radarsign-tc-400-battery-nimh-rb021-at>

Brian Hatch
Superintendent (Interim)
Stow Highway Department
88 South Acton Road
Stow, MA 01775
(978) 897-8071

From: Steve "Mac" McDonald <highway3@stow-ma.gov>
Sent: Thursday, February 16, 2023 8:09 AM
To: Brian Hatch <highway@stow-ma.gov>
Subject: Battery Link

Stephen McDonald, MS
Administrative Assistant
Town of Stow, MA
Highway Department & Cemetery Division
88 South Acton Road

RADARSIGN TC-400 BATTERY NIMH RB021-AT



\$277.20

SKU: OSA484

OSI Item Number: OSA484

ID: 26025

✓ Item Is In Stock

Quantity Available: 4

Quantity - 1 +

REQUEST QUANTITY PRICING QUOTE



Chief Michael Sallèse

From: Frank Ramsbottom
Sent: Friday, February 24, 2023 11:02 AM
To: Chief Michael Sallèse
Subject: Steet Lights

Hi Mike

This is the only information I have found relating to street lights.

<i>Fixture-Specific Conditions</i>	
<i>Fixture Type:</i>	<i>Conditions:</i>
PUBLIC STREETLIGHTS	Must be FULL-CUTOFF FIXTURES. Must be installed in the proper orientation so as to emit no light above the horizontal. Must be no more than 35 feet above ground. Must not shine DIRECT LIGHT onto any DWELLING.

Respectfully

Frank Ramsbottom
Building Commissioner/
Facilities Manager
978-897-2193

From: Chief Michael Sallese
Sent: Thursday, February 23, 2023 8:07 AM
To: Phoenix Dwyer
Subject: FW: Special Request: Lake Boon Dam crossing

Add this to the traffic agenda,

And a separate Item of approval of letter to the tree warden, we have to vote on the letter and have it open in public, not just as a member update

*Michael Sallese, Chief of Police
Stow Police Department
305 Great Road
Stow, MA 01775
978-897-4545*

From: Spink, Stephen <SpinkS@wseinc.com>
Sent: Thursday, February 23, 2023 7:48 AM
To: Denise Dembkoski <townadministrator@stow-ma.gov>; Chief Michael Sallese <policechief@stow-ma.gov>
Cc: Blair, TJ <BlairT@wseinc.com>
Subject: RE: Special Request: Lake Boon Dam crossing

Good morning Denise and Chief Sallese,
As a quick update, we wanted to let you know that we have met with our traffic engineers regarding the options for guardrails and means to reduce vehicular speeds at the dam.

We are going to prepare a memorandum outlining the design standards, alternatives for each topic and our recommendations. It will take our team a few days to prepare the document and then we will send it over to you both for review.

If any other questions/concerns come up, please just let us know.

Thank you,
Steve

Stephen T. Spink, PE
TEAM LEADER - GEOTECHNICAL ENGINEERING
Office: 978.548.4738
Mobile: 339.440.1467



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OFFICE OF THE
TOWN CLERK

STOW, MASSACHUSETTS 01775



TO WHOM IT MAY CONCERN:

The following named streets and roads located in the Town of Stow are **PUBLIC WAYS** to which the public has free right of access, and are laid out according to statute. As Records Custodian, this is a true copy of the records under my care.

Adams Drive
 Apple Blossom Lane
 Barton Road for a distance of 1500 ft.
 from Sudbury Road
 Birch Hill Road
 Boon Road
 Boxboro Road
 Box Mill Road
 Bradley Lane
 Brook Mill Road
 Brookside Avenue
 Carriage Lane
 Catherine Circle
 Chestnut Street
 Circuit Drive
 Common Road
 Conant Drive
 Crescent Street
 Cross Street
 DeVincent Drive
 Delaney Street
 Dunster Drive
 Edgehill Road
 Edson Street
 Eliot Drive
 Elm Ridge Road
 Evelyn Road
 Forest Road
 Frances Circle
 Garner Road
 Gates Lane
 Gleasondale Road (Route 62)

Great Road (Route 117)
 Harvard Road
 Hastings Street
 Hartley Road for a distance 400 ft.
 northerly of Crescent Street
 High Street
 Hiley Brook Road
 Hillcrest Avenue
 Hudson Road
 Kerrington Way
 Kirkland Drive
 Lantern Lane
 Library Hill Road
 Lowell Drive
 Maple Street
 Maguire Lane
 Marlboro Road
 Maura Drive
 Middlemost Way
 No Name Road
 Nyra Road
 October Lane
 Old Bolton Road
 Packard Road
 Partridge Lane
 Peabody Drive
 Pine Ridge Road
 Pompositticut Street
 Railroad Avenue
 Randall Road
 Red Acre Road
 Robert Road

- Sawmill Road
- South Acton Road
- State Road
- Sudbury Road
- Taylor Road
- Timberedge Road
- Treaty Elm Lane
- Tuttle Lane
- Walcott Street
- Wedgewood Road
- West Acton Road
- Wheeler Road
- White Pond Road
- Whitman Street
- Whitney Road

Total of 77 Public Ways

3/1/99 revision

ATRUE COPY,
ATTEST
Junda E. Hathaway
TOWN CLERK, STON, MA 6/21/01

OFFICE OF THE
TOWN CLERK

STOW, MASSACHUSETTS 01775



TO WHOM IT MAY CONCERN:

The following named streets and roads located in the Town of Stow are **PRIVATE WAYS** to which the public has right of access. As Records Custodian, this is a true copy of the records under my care.

Apple Blossom Way
Assabet Street
Athens Street
Barton Road from termination of public
way to Hudson town line
Baum Drive
Billadell Road
Bramble Path
Canterbury Road
Center Place
Davis Road
Dawes Road
Deacon Benham Drive
Deer Field Lane
Elaine Avenue
Elizabeth Drive
Farm Road
Fieldstone Drive
Goshen Lane
Hale Road
Hallocks Point Road
Heath Hen Trail
Heights Street
Heritage Lane
Hickory Lane
Homestead Lane
Indian Ridge Road
Johnston Way
Kettell Plain Road
Kingland Road
Lakewood Road

Lanes' End
Laws Lane
Martin Lane
Militia Circle
Ministers Way
Mitchell Road
North Shore Drive
O'Connell Way
Pine Point Road
Queens Lane
Riverview Avenue
Rockbottom Road
Russet Lane
Samuel Prescott Drive
Sandy Brook Drive
Seven Star Lane
Shore Avenue
Thicket Circle
Walnut Ridge Road
Warren Road
Wetherbee Lane
Whelden Lane
Wildwood Road
Windmill Hill Road
Woodman Drive
Zander Way

Total of 56 Private Ways

3/15/00 revision

A TRUE COPY,
ATTEST:

Randa E. Hathaway
TOWN CLERK, STOW, MA 6/21/01

FAQ Questions:

Q. What is the process for speedbumps?

A. Speedbumps are not actually ADA compliant so we would have to utilize speed tables. Speed table proposals are brought forward to the Select Board by the point person/primary contact for the area. Additionally, Speed tables are very costly (approximately \$125,000). There are things like permits and easements that would need to be obtained as well. For more information on the specifics please see our Traffic Safety Policy on the Town website.

Q. What equipment does TSAC have the ability to utilize?

A. TSAC has a traffic Counter, Temporary Speed Feed Back Signs, signage (such as no parking signs), road barricades, and line painting materials.

Q. What if I already raised a concern and I feel like the things TSAC put in place didn't resolve the problem?

A. The members of the TSAC certainly try their best to adequately and appropriately address resident concerns. Some concerns may require trying strategies to try and resolve the problem. We know this can sometimes be frustrating but please know that we take your concerns seriously. If you feel that the concern is a widespread concern for the area, TSAC may review the application to determine the limits of the *affected area* and may request a petition from a representative number of residents in this affected area to verify that there is a widespread concern for the traffic issue. The neighborhood may identify and list on the petition a resident who will serve as the primary contact with the Town. In the event a petition is required by the TSAC, the Applicant shall submit the petition signed by at least 50% of the households within the subject area. Upon submission, the petition will be reviewed by the Committee. If a request has met the next minimum criteria. A letter will be sent to the Applicant indicating receipt of petition forms and that data will be collected to evaluate the concern. Minimum Criteria – Petition must be signed by at least 50% of households within the subject area as defined by the Committee in order to qualify as "widespread concern".

Q. Can we add more speed limit signs or lower the speed limit?

A. Speed limit signs are placed in accordance with the accepted posted limit for those roadways. Those areas in town that are not posted and that are thickly settled have been lowered from 30 to 25.

Q. Can I just add my own signs and speed bumps?

A. Unfortunately not. Accepted public and private ways must have signage that is in accordance with the bylaws of the Massachusetts DPW.

Q. Everyone goes so fast on my street...can the police just sit there and monitor traffic?

A. Currently the police have a long list of roads that they are doing radar on. All officers are required to complete at least one of those radar assignments a day while still answering all their emergency and non-emergency calls.

Q. What is the difference between Complete Streets and TSAC?

A. The [Complete Streets Committee](#) serves to advise the Select Board, as well as the Highway and Planning Departments as appropriate, in applying Complete Streets principles to Stow's roadway network on an ongoing basis. A Complete Street is one that provides safe and accessible travel alternatives for all modes- walking, biking, and motorized vehicles.

The Complete Streets Committee is responsible for maintaining the [Complete Streets Prioritization Plan](#) as amended, and for coordination of grant applications in order to implement the Plan.

The Traffic Safety Advisory Committee (TSAC) is an advisory group that receives all requests and suggestions for traffic safety improvement in the Town of Stow, and evaluates and recommends to the Town Administrator and Select Board various approaches that could be used to create safer and more livable neighborhoods through efforts to reduce speeding and unnecessary traffic on neighborhood roads. TSAC provides a multi-departmental approach to systematically and logically studying conditions and developing possible responses.

Q. What are the differences between private way, private drive, public ways, etc?

A. The Town of Stow has the following types of roadways:

1. Public Ways

Public ways are open to the public and maintained by the Town. Examples of Public Ways include Great Road (Route 117) and Gleasondale Road (Route 62). Subdivision roads that have been accepted at Town Meeting would also fall under this category, such as Kettell Plain Road.

2. Private Ways to which the public has rights of access

Private Ways with public access are open to the public but are only maintained in a limited capacity by the town (i.e. pot hole repair and plowing for emergency vehicles). Examples of these ways include North Shore Drive, Johnston Way, and Sylvan Drive.

3. Private Drives to which the public does not have rights of access

Private Drives without public access are not open for public passage and are not maintained by the Town. These are maintained by Homeowners Associations. An example of this type of roadway is Apple Blossom Way.

Commented [VO1]: Add a link to the corresponding list. The Town Clerk will have a list of public ways and private ways to which the public has rights of access. TSAC will need to review and verify