

Local Access Cable Advisory Committee Meeting

October 12, 2022 Meeting

6pm

On Zoom

Stow TV is inviting you to a scheduled Zoom meeting.

Topic: LACAC Zoom Meeting

Time: Oct 12, 2022 06:00 PM Eastern Time (US and Canada)

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AGENDA

-Approve August 8 Meeting Minutes

-Approve proposed Legal fee for upcoming Verizon contract negotiations

-Next steps in Verizon cable negotiations

-Livestreaming Stow TV cable broadcasts

-Possible equipment donation to NRHS video department



**Local Access Cable Advisory Committee  
Meeting Minutes  
August 8, 2022 6:30pm via Zoom**

**Members Attending: Robert Glorioso, Meredith Bartlett, Lisa Lavina, Courtni Frescha, Jonathan Daisy**

**Joined in progress: Bill Solomon, Attorney**

**Meeting Called to Order at 6:35pm**

Bob welcomed Courtni to the committee. She's stepping in where Jim Salvie left off as Select Board rep.

**Approve Meeting Minutes**

Meredith moved, Lisa second, to approve the meeting minutes of April 6, 2022. Approved unanimously

**Comcast Contract Summary Review**

All reviewed the summary in advance. Bob highlighted the key terms agreed to:

- Capital allotment - \$95,000 over 10 years
- Encoder replacement with HD installation.
- Decommission payment for the INET. Payment will be used against the cost of replacing the system with fiber. New fiber system will be useable by all Town departments and schools.
- Bob mentioned Bill getting language in a side letter requiring Comcast to accept a meeting with LACAC to discuss adding Stow TV to the interactive programming guide.

Discussion of the contract review conversation scheduled for August 9<sup>th</sup> with the Select Board. Jonathan will walk the Board members through the summary, providing detail as needed and answer questions as arise. Committee members plan to attend SB meeting.

Attorney Solomon joined the conversation at this point. He also summarized some finer points negotiated into the contract:

- Definition of gross revenue has been broadened across big categories. This results in maintaining a high level of Annual Support even as Comcast changes the nature of the services provided to customers.
- Comcast has been inserting language into contracts, where they can, which grants them authority to use a Town's existing cable pathway (under the streets) after ceasing to provide

cable service without paying the Town for the access. Comcast was prevented from adding this language to our contract.

- Electronic program guide side letter clarified in detail.
- Contract is being completed ahead of schedule. This was a good starting strategy and appreciation was noted on the Comcast end.

Lisa moved, Meredith seconded, to accept the Comcast Contract Summary that will be presented and discussed with the Select Board on August 9<sup>th</sup>. Unanimously approved.

**Meeting adjourned at 7:10pm.**

**Submitted by Lisa Lavina**

Hi Jonathan,

Great speaking with you today briefly over the phone. As promised, I have included some literature attached to this email for our new cloud services and what is included.

Some cool items to note are the ability to chapterize (index) your VOD meetings so that they are available for the viewing audience to skip through without having to watch the entire meeting. You can index live or after the meeting adjourns or both in case you miss an item. Also, you can record live streams directly to the cloud so that they are available on VOD immediately after the meeting adjourned. And last but not least, you can upload meeting documents to the VOD so that your viewers can read / download any pdf documents that are available at the meeting like the agenda and more.

I also mentioned getting a 'tune up' and update to your existing server. You will need to start a 'tech support' connection so that we can log in and you can send the 5 digit pin that auto generates along with the password that you use to login to your CASTUS to- support@castus.tv. After you get the new update you will be able to start a tech support connection from the web UI instead of having to do it from the unit directly, this is a new feature enhancement included in the most recent update that our users are loving!

If you would ever like to schedule additional training for yourself or any other staff members you can always email- training@castus.tv and we can schedule an appointment around your availability.

Please let me know if you have any additional questions. I am happy to hear everything is running smoothly for you.

Talk soon,

Nathan Bosseler

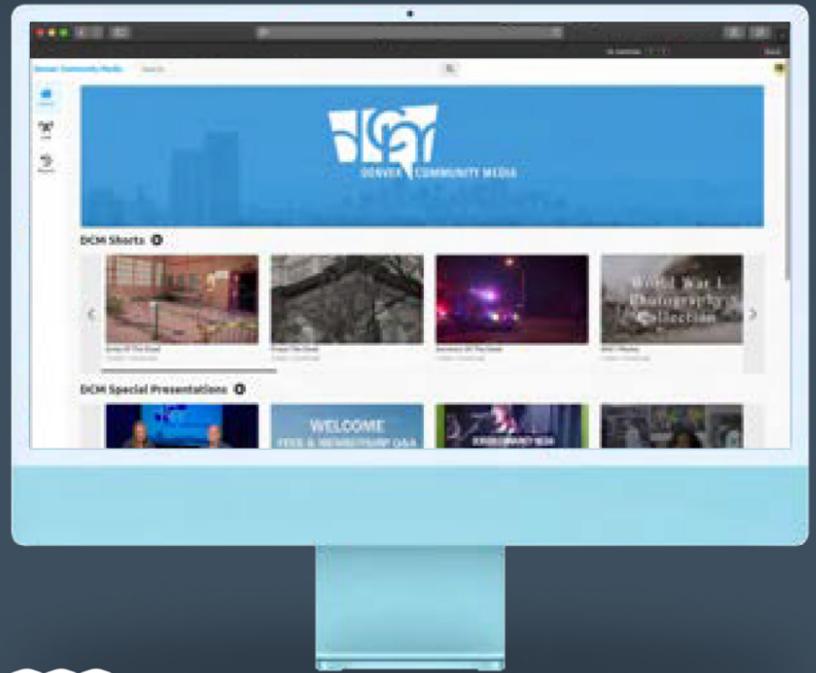
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