



Town of Stow
CEMETERY DEPARTMENT
380 Great Road
Stow, Massachusetts 01775

Tel: (978)-461-1403
Email: cemetery@stow-ma.gov
Fax: (978)-897-4534

NOTICE OF CEMETERY COMMITTEE MEETING

Location: Stow Town Building -- 380 Great Road Stow, MA 01775; Warren Room (2nd Floor)

Date & Time: Wednesday, March 15th, 2022 at 4:00pm

Join Zoom Meeting: <https://us06web.zoom.us/j/85678186860?pwd=dYtXeUUrU0g3dTlM0HNDYWI2QWdVQT09>

Meeting ID: 856 7818 6860

Passcode: 9301008071

AGENDA

1. Public Comment
2. Board Member / Cemetery Supervisor Comment
3. Correspondence & Discussion
4. Perpetual Care Project List
5. Erosion Study
6. Deeds to be Signed
 - a. Stumcke
7. Review & Acceptance of Minutes
 - a. 02/15 Minutes

DOCUMENTATION

1. February 15th Meeting Minutes
2. Stumcke Deed
3. 2023 Perpetual Care Project List
4. Erosion Memo - Place Associates



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AGENDA

1. Public Comment
 - a. None
2. Board Member / Cemetery Supervisor Comment
 - a. Received Status Report on state of Cemetery Projects
3. Correspondence & Discussion
 - a. Mac gave an update on the operational budget, warrant account, and perpetual care & sales of lots
4. Capital Planning Information
 - a. Mac & Brian H shared the plans for the Cemetery Truck (build sheet) as well as the smaller warrant articles previously discusses.
5. Deeds to be Signed
 - a. Lewis Deed re-issued (2 copies)
 - b. Joseph & Rosa Mola
6. Annual Report
 - a. Read aloud and approved unanimously
7. Review & Acceptance of Minutes
 - a. 01/18 Minutes - Accepted

DOCUMENTATION

1. January 18th Meeting Minutes
2. Lewis Family Plot - Corrected Deed

3. Cemetery Committee Annual Report

2023

Perpetual Care Project List

Spring

Forest Avenue

Remove 2 Large Trees) At **1937 Francis** gravestone, buck up and woodchip trees.

Erosion Issues Step 1) Spread and raise the loamed area. Fertilize, seed and mulch area, maintain watering program.

Repair 1920 Hammond/Harrington Family Gravesites) Remove 4 grave markers, chip away concrete loam gravesites, replace grave markers, fertilize, seed, and mulch area, maintain watering program.

Warren Avenue

Repair 1868 Parks Family Gravesites) Reposition 4 small grave markers from being damaged on the corner lot.

Repair 1890 16x40-640 sq ft Priest Family Gravesites) Remove 15 grave markers, scrape, remove and discard damaged loam. Replace loam and grave markers, fertilize, seed, and mulch area, maintain watering program.

Memorial Day Preparation

Prepare 1956 War Monument Area) Clean beds, edge borders, move plants & shrubs, mulch areas.

Lower *Smiling* Bed) Trim trees, clean beds, edge borders, scrape, remove discard junk material, mulch areas.

Extension 1 Horseshoe) Trim trees, shrubs, remove bittersweet, & weeds around flagpole area. Clean border line that surrounds the Horseshoe area of debris.

Cemetery Department

Extensions 2 Sections 1,2, & 3) Repair all damaged turf and gravesites areas. Backhoe and discard 2 areas infested with drought resisted grass, fertilize, seed, and mulch all areas & gravesites. Aerator & Seed Horseshoe and all Extensions.

Extension 3 Section 5 & 5a) Finish filling in around & mulching newly planted trees. Put protectors around trees. Clean, mulch and plant perennials in all bedded areas.

Memo

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B. Create clear waterways to convey runoff down the slope using a reinforced (riprap or similar) channel diagonally across the slope, in a similar location to the pathway from the cemetery to the pump house. This will concentrate flows into a non-erodible channel. Additional review would be needed to determine if a catchbasin or outlet structure would be needed to convey the water beyond the historic stone wall.

C. There are many slope stabilization products on the market that create a flexible surface using embedded netting, earth-containing pockets, etc. It is likely that incorporating these into the slope would be expensive and difficult to undertake while maintaining the mature trees. However, these types of slope stabilizations could be undertaken in a phased fashion over time. The downside would be likely be that they would take a long time and would likely be best used after a tree has fallen requiring quick action to prevent further slope failure or damage.

D. The most invasive and most expensive option would require the structural rework of the slope to terrace it with a series of retaining walls. This option would require the removal of most of the trees along the slope and would have a significant visual impact. It would require on-site soils testing to determine the load bearing capacities of the soils and potentially require geotechnical anchoring back into the slope. While this would create a "permanent solution", it would require extensive time, cost and construction machinery to perform.

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