



**Town of Stow  
LIBRARY BUILDING COMMITTEE 2.0  
&  
EXTERIOR DESIGN COMMITTEE**

Thursday, January 12, 2023  
7:00 PM

**Hybrid Meeting**

In-Person: Town Building, 380 Great Road, Stow, MA – 3<sup>rd</sup> Floor Meeting Room

OR

Via Zoom:

Join Zoom Meeting

<https://us06web.zoom.us/j/85170971735?pwd=YnZ6bEhQSnlTY0dqdWgxVkRQVjhHZz09>

Meeting ID: 851 7097 1735

Passcode: 94048133

**Meeting Agenda**

1. Call to order
2. Introduction of Building Committee Members
3. Introduction of Exterior Design Committee Members
4. Introduction of Owner's Project Manager (OPM) John Bates from Colliers
  - a. What is an OPM and how does it relate to the Town and Randall project?
5. Introduction of Architect Design Team – designLAB
6. DesignLAB to discuss:
  - a. Proposed process and schedule
  - b. Overview of the concept design
7. Update by the Town Administrator on the architect contract
8. Set upcoming meeting schedule for both committees
9. Other items not reasonably anticipated at time of posting
10. Adjourn

Revised 01/09/2023 – 12:36pm