

**PLANNING BOARD MEETING**  
**Tuesday, September 12, 2017**  
**3<sup>rd</sup> Floor, Stow Town Building**  
**380 Great Road, Stow, MA**

1.	7:00 PM	Call to Order
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***Planning Board Administrative Items***

1.		Review Correspondence and Minutes
2.		Public Input
3.		Planning Board Members' Updates (News and Views, Committee Reports and Work Plan Update)
4.		Planner's Report

***Public Hearings***

1.	7:30 PM	Definitive Subdivision Plan and Planned Conservation Development and Erosion Control Special Permit and Site Plan Approval, Joanne Drive
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***Appointments/Discussion/Action Items***

1.		Hallock Point Approval Not Required Concept Plan Discussion and Declaration
2.		Approval of Letter for Metropolitan Area Planning Council Liaison Recommendation
3.		Collings Foundation Hammerhead Lot and Approval Not Required Endorsement
4.		Verizon Wireless Site Plan Approval Endorsement
5.		Revolution Trapeze Signage
6.		Lower Village Traffic Improvement Project
7.		Planning Board Goals and Annual Work Plan

**CORRESPONDENCE:**

07.17.2017 FROM: Kathleen Theoharides, Massachusetts Executive Office of Energy and Environmental Affairs, RE: MVP Grant Program Update  
08.25.2017 FROM: John McDermott, JM Coull, Inc, RE: Schedule Update on Collings Foundation  
08.25.2017 TO: Andy Curtis, RE: Temporary Easement Request and Design Options  
08.28.2017 FROM: Bill Bosworth, RE: Access to Taylor Road  
08.29.2017 FROM: Margaret Costello, RE: Request for Site Visit Along Proposed Eversource Transmission Run in Gleasondale  
08.29.2017 TO: Nathaniel Thomas, MassWorks Infrastructure Program, RE: Bid Tabulations/ Cost Projections for Stow Lower Village Improvement Project  
08.29.2017 TO: Kelly Marinho, KeyPoint Partners, LLC, RE: Proposed Tree Removal at Stow Shopping Center  
08.29.2017 TO: Zoning Board of Appeals, RE: Plantation Apartments II- Recommendations on Requested Zoning Exceptions  
08.30.2017 TO: Zoning Board of Appeals, RE: Habitat for Humanity- Recommendations on Requested Zoning Exceptions  
08.30.2017 FROM: Rollins, Rollins & Fox, P.C., RE: Notice of Intent to Sell Land Subject to M.G.L. Chapter 61B, Spring Hill Estates Definitive Subdivision  
08.30.2017 FROM: Coneco Engineers and Scientists, Inc., RE: Petition for Site Plan Approval and Special Permit, 77 White Pond Road  
08.31.2017 FROM: Assessor's Office, RE: Application for Reissuance of an Erosion Control Special Permit and Site Plan Approval, 77 White Pond Road  
08.31.2017 TO: Chet Southerland, RE: Review of Plan, Decision, and Covenant  
08.31.2017 TO: Katie Fisher, RE: Updated Layout Plan  
09.04.2017 FROM: Jon Wells, RE: Revolution Trapeze Signage  
09.05.2017 TO: Britton Bradford, Toll Brothers, RE: Payment in Lieu of Affordable Units

09.05.2017 TO: Clayton Hill, JM Coull, Inc., RE: Earth Removal Exemptions and Prohibitions  
09.05.2017 FROM: Craig Martin, TO: Robert Collings, RE: Military Museum Building Permit  
09.05.2017 FROM: Treasurer's Office, RE: Application for Reissuance of an Erosion Control Special Permit and Site Plan Approval, 77 White Pond Road  
09.05.2017 FROM: Maureen Trunfio, TO: Serena Howlett, RE: Letter of Interest as Stow's Metropolitan Area Planning Council Representative  
09.05.2017 FROM: John McDermott, JM Coull, Inc., RE: Earth Removal Exemptions and Prohibitions  
09.06.2017 FROM: Places Associates, RE: Invoice  
09.06.2017 FROM: Conservation Commission, TO: Zoning Board of Appeals, RE: Comments on Comprehensive Permit Application, Habitat for Humanity, Pine Point Road  
09.06.2017 FROM: Conservation Commission, TO: Zoning Board of Appeals, RE: Comments on Comprehensive Permit Application, Plantation Apartments II, 252 Great Road  
09.06.2017 FROM: Jon Witten, RE: Hallock Point Road  
09.06.2017 FROM: Cynthia Permins, RE: Habitat for Humanity in Stow  
09.06.2017 FROM: Minuteman Advisory Group on Interlocal Coordination (MAGIC), RE: Committee Bylaws  
09.06.2017 FROM: Building Department, RE: Application for Clearance Prior to Issuance of a Building Permit, 501 Gleasondale Road  
09.07.2017 FROM: Stow Municipal Affordable Housing Trust, RE: Application for Definitive Subdivision Plan and Planned Conservation Development and Erosion Control Special Permit and Site Plan Approval, Joanne Drive

**TOWN BOARDS AND COMMITTEES:**

08.25.2017 Zoning Board of Appeals- Notice of Public Hearing, Variance from Dimensional Regulations, North Shore Drive  
08.25.2017 Zoning Board of Appeals- Notice of Public Hearing, Appeal from Unfavorable Action of the Building Commissioner, Denial of zoning enforcement at 84-92 Great Road  
08.25.2017 Zoning Board of Appeals- Notice of Public Hearing, Comprehensive Permit, Pine Point Road  
08.25.2017 Zoning Board of Appeals- Notice of Public Hearing, Comprehensive Permit, 22 Johnston Way  
09.07.2017 Conservation Commission- Order of Conditions, J. Melone & Sons, Inc, 77 White Pond Road  
09.07.2017 Conservation Commission- Certificate of Compliance, 68 & 70 Pine Point Road  
09.07.2017 Conservation Commission- Certificate of Compliance, Orchard Drive  
09.07.2017 Building Department- July 2017 Building Permits

**PUBLICATIONS:**

**NEIGHBORING TOWN CORRESPONDENCE**

08.28.2017 Town of Maynard Zoning Board of Appeals- Notice of Public Hearing- Variance to exceed coverage of lot  
09.01.2017 Town of Maynard Zoning Board of Appeals- Notice of Decision- Approval of Special Permit, Maynard Crossing, 129 Parker Street  
09.01.2017 Town of Maynard Planning Board- Notice of Decision- Approval of Site Plan and Special Permit, Maynard Crossing, 129 Parker Street

**LOOKING AHEAD:**

09.19.2017 Planning Board Meeting  
09.26.2017 Planning Board Meeting  
10.03.2017 Planning Board Meeting