

Stow Board of Selectmen
Stow Town Building
April 25, 2017

Present in the Warren Room were Selectmen James Salvie, Brian Burke, Don Hawkes, Ingeborg Hegemann, and Tom Ryan.

Also present were Town Administrator Bill Wrigley and Administrative Assistant Maureen Trunfio.

At 7:01 p.m. Chairman Salvie called the meeting to order.

Chairman's Comments: Chairman Salvie announced that Spring Fest would take place on Saturday, May 13, 2017 from 10 a.m. to 3 p.m. at Center School. There is an Ice Cream Social Friday May 12, 2017 from 4 p.m. to 7:30 p.m. at Hale School for the Ari Fun Run by the Greg Hill Foundation.

Minutes

Mr. Hawkes moved to approve the minutes of March 28, 2017 as amended. Mr. Ryan seconded the motion and it was approved unanimously.

Mr. Hawkes moved to accept the minutes of the April 11, 2017 meeting as submitted. Mr. Ryan seconded the motion and it was approved 4-0-1 with Ms. Hegemann abstaining.

Correspondence: None

Appointment to Historical Commission

Mr. Crosby is a registered voter in Stow residing on Edgehill Road, and has already served as an Associate on the Historical Commission. The Historical Commission voted in favor of his appointment and has provided a letter of recommendation.

Mr. Hawke moved, on the recommendation of the Historical Commission, to appoint Andrew Crosby to the Historical Commission to fulfill the remainder of a three-year term ending June 30, 2018. Mr. Burke seconded the motion and it was approved unanimously.

Vote to Sign Bond Anticipation Note

Treasurer Pamela Landry and Town Clerk Linda Hathaway were present to answer any questions.

Mr. Hawkes moved to approve the sale of a \$9,721,000 Bond Anticipation Note at 2% interest dated May 1, 2017 and payable May 1, 2018 to Jefferies LLC, for the Fire Station/Community Center project, the remainder of the Elementary School project, and the purchase of 323 Great Road. Mr. Ryan seconded the motion and it was approved unanimously.

Special Liquor License for Domestic Violence Services Network "Celebration of Hope" Benefit at Collings Foundation May 6, 2021

DVSN has hired Tastings Caterers for the event and will have licensed bartenders. Attendees pay for tickets but are offered complimentary beer and wine, and may purchase a featured cocktail, mint juleps. The license is for wine and malt beverages only; the Town Administrator said the Board could add "and liquor" to the license and the Chair can initial the change.

Mr. Ryan moved to approve and sign a Special One-Day Liquor License for the Domestic Violence Services Network, Inc. (DVSNI), for a "Celebration of Hope" benefit to be held at the Collings Foundation, Barton Road, on Saturday, May 6 from 6:30 to 10 PM. Mr. Hawkes seconded the motion and it was approved unanimously.

2017 Annual Town Meeting Articles

Regarding Article 37*, Cortni Frecha, Chair of the Community Preservation Committee, was present to provide an overview of the CPC funds. Mike Kopczynski, Chair of SMAHT (Stow Municipal Affordable Housing Trust) also provided an update. There is a database for every affordable housing unit, with a scan of every document that applies to it, such as deeds, mortgages, and everything that is recorded at the Registry. The monitoring is a recurring administrative task and expense. This article is to fund the next year's activity. Mr. Kopczynski said the monitoring service is approximately \$8000 and \$4000 is involved with foreclosure activity. This will not come out of CPC funds; it is 'raise and appropriate'.

Mr. Hawkes moved to support Article 37. Ms. Hegemann seconded the motion and it was approved 4-1 with Chairman Salvie against.*

**(The Board did clarify that this was actually Article 36. At the prior meeting, this article had been listed as Article 37.)*

The Board discussed many articles and decided to vote at the end of the discussion.

Town Planner Jesse Steadman spoke about Article 51 - Lower Village Traffic Safety Improvements, and Article 73 - Temporary Moratorium on Recreational Marijuana Establishments. The Board has deferred action on Article 51 until their meeting prior to Town Meeting.

Mr. Hawkes moved for the Board to support Article 42. Ms. Hegemann seconded the motion and it was approved unanimously.

Mr. Ryan moved for the Board to support Article 73. Mr. Hawkes seconded the motion and it was approved unanimously.

Mr. Ryan moved for the Board to support Article 44, the Restoration of the Second Floor Historic Area of the Randall Library. Mr. Hawkes seconded the motion and it was approved unanimously.

Mr. Hawkes moved for the Board to support Article 47, Creation of Community Park at 323 Great Road. Ms. Hegemann seconded the motion and it was approved unanimously.

Ms. Hegemann moved for the Board to support Articles 45 and 46. Mr. Hawkes seconded the motion.

Discussion ensued and the Chair requested that the Articles be in separate motions.

Ms. Hegemann withdrew her motion and Mr. Hawkes withdrew his second.

Ms. Hegemann moved for the Board to support Article 45, the Purchase of Conservation Restriction on Carver Hill Orchard. Mr. Hawkes seconded the motion and it was approved unanimously.

Ms. Hegemann moved for the Board to support Article 46, the Purchase of Conservation Restriction on small farm. Mr. Hawkes seconded the motion and it was approved unanimously.

Update from Library Trustees

Chair of the Library Trustees Marianne Sharin and Library Director Melissa Fournier provided an update on circulation, attendance, assistance from community groups, accessibility of services, and historic building updates.

Town Administrator's Contract

Mr. Ryan noted that one section states extending the contract for 3 years, but in the section on page 2 it states 5 years. The contract was corrected and initialed by the Chair and the Town Administrator.

Mr. Ryan moved to renew the Town of Stow employment agreement with Town Administrator William Wrigley, for a three-year term, commencing on July 1, 2017, as specified in the agreement dated April 25, 2017, with the amendment made. Mr. Hawkes seconded the motion and it was approved unanimously.

Town Administrator's Report

Mr. Wrigley spoke about the long-standing practice of tree banners being hung by groups. Earlier in the year the Town had to take down and attempt to repair or replace wires and latches. They were ready to rehang banners about a month ago, however, Hudson Light & Power stated that nobody can hang or attach anything to their poles due to safety reasons. Mr. Wrigley said Doug Hyde is meeting with the Finance Committee tonight for a Reserve Fund transfer so the Town can purchase stub poles that Hudson Light & Power will install for the Town. There are 3 locations and 6 poles. Mr. Burke asked if there was a contract for this as he is concerned with indemnification and liability. Mr. Wrigley said that HLP has it, and there is a written cost estimate that he will sign with a short scope. The cost is approximately \$6000.00.

Ms. Hegemann moved that the Board support the purchase of 6 poles, and the appurtenances necessary, to be installed in 3 locations along Route 117 for the purpose of hanging community event banners. Mr. Hawkes seconded the motion and it was approved unanimously.

At 9:20 p.m. Mr. Wrigley left the meeting.

Liaison Reports

Mr. Burke: He will attend the Tri-Town meeting next Wednesday. He is working with Sudbury and Hudson on the Eversource filing for the proposed future transmission line project.

Mr. Hawkes: The Lake Boon Commission meeting is tomorrow night.

Mr. Ryan: Emerson Hospital sent a 'thank you' letter to the Police and Fire Departments for their lifesaving efforts a few weeks ago.

Ms. Hegemann: She attended a meeting with the EPA and the DEP on permits for wastewater treatment plants. They are issuing draft permits after which there is a comment period. She suggests a joint meeting between the BOS and the Conservation Commission meeting to review the details.

Chairman Salvie: STOWS (Stow Town Officials Work Session) is tomorrow night.

Adjournment

At 9:30 p.m. Mr. Burke moved to adjourn. Mr. Hawkes seconded the motion and it was passed unanimously.

Respectfully submitted,

Maureen Trunfio
Administrative Assistant

*Amended 5/19/2021
Joyce Sampson, Executive Assistant*

Documents referenced at the meeting:

Documents can be found in the Selectmen's Office filed with meeting folder.