

RECREATION COMMISSION

MEETING MINUTES

MEETING MINUTES: May 18, 2017

MEMBERS PRESENT: Mike Busch, Dan Nicholson, Samantha Altieri & Eric Bachtell (7:26pm)

Members absent: None

Associates Present: None
Associates absent: Maureen Trunfio

Meeting minutes taken by: Laura Greenough
Public: None
Meeting started: 7:09pm

Recreation Meeting minutes

- April 27, 2017 meeting minutes were reviewed.
- Dan made a motion to approve April 27, 2017 meeting minutes as drafted, Samantha seconded the motion. Board voted 3-0 in favor.

Pine Bluff Landscaping Project

- Laura gave a handout of what we have left in CPA funds for the Pine Bluff Project.
- We have \$9769.5 in design funds and \$25344.70 in construction funds.
- Remaining to complete the project is landscaping, invasive removal and signage.
- Dan would like us to look at traffic flow.
- Mike would like us to look into irrigation in new landscape areas.
- Schedule some companies to come out and give us quotes

Financial Report

- Laura gave a handout of our appropriated fund. We went over what is remaining and need to be used by June 30, 2017.
- Laura will put a report together on what we pay out in ground maintenance
- A time line of our expense and revenue yearly look. Cash flow report.
- Revisit the user fee for groups using the fields.
- Need to look at increasing the line items for municipal grounds and admin position.
- SYBA is willing to pay to repaint the basketball courts at Pine Bluff.

Winter Program Update

- Laura a handout of winter program recap.

323 Great Rd Park Project

- Laura gave an update of the project.
- We are waiting for the landscape designer to finish construction plans
- Reach out to Stu to see if interested in doing a design for Pine Bluff

Future meeting

Cash flow of revolving account, revisit user fees, maintenance paid yearly; ask SYBA rep to come into a Rec. meeting. Beach income/expense report.

MEETING ADJOURNED – Eric made a motion to adjourn at 8:28pm, Dan seconded the motion and board voted 4-0 in favor of adjourning