

# RECREATION COMMISSION

## MEETING MINUTES

MEETING MINUTES: October 5, 2017

MEMBERS PRESENT: Mike Busch, Samantha Altieri, & Eric Bachtell

Members absent: Dan Nicholson

Associates Present: None  
Associates absent: Maureen Trunfio

Meeting minutes taken by: Laura Greenough  
Public: Janet Kelly  
Meeting started: 7:05pm

### Recreation Meeting minutes

- August 21, 2017 meeting minutes were reviewed.
- Samantha made a motion to approve August 21, 2017 meeting minutes as drafted, Mike seconded the motion. Board voted 3-0 in favor.

### Pine Bluff Landscaping Project

- Laura will ask Marino Construction for as built plans. The task was in the bid package so should be done by Marino.
- Board went over the planting list and approved all the plantings.
- Laura will check on boulders and what the cost are for them.
- Mark's Landscaping quote looks reasonable to the board.
- Laura will check with Mark about planting list to see if he would be able to get all the plants on the planting list.
- Janet came to the meeting to answered additional questions the board had. She also gave ideas about new signage at Pine Bluff.
- Eric made a motion to approve additional funds up to \$2500 to complete the Pine Bluff landscape and irrigation project as provided by Kelly design, Corbett Irrigation and Marks Landscaping. Authorized Laura Greenough discretion to spend up to \$2500 for any additional work required to complete the project. The additional funds would come out of the revolving account. Samantha seconded the motion board voted 3-0 in favor of the motion.

### Cash Flow Report

- Laura reviewed the cash flow report with the board. Laura will continue evolving the report to predict future expenses.

### Future meeting

Review the fee schedules for user groups. If SMS would like to have a rink at SCP than they will have to fully fund it and maintain the rink. Laura will reach out to SMS to see if they will take over the rink program.

MEETING ADJOURNED – Eric made a motion to adjourn at 8:28pm, Samantha seconded the motion and board voted 3-0 in favor of adjourning