

Randall Library – Stow, MA
100-00027 – Rev 01 – August 2023
Alcoholic Beverages Policy

Alcoholic Beverages Policy

The Trustees of the Randall Library encourage community groups and Stow residents to hold events in the Library's common spaces both during regular operating hours and at times when the Library normally is not open. Certain fees and safety, security and property protection restrictions may apply, including restrictions on alcoholic beverages.

1. No alcoholic beverages may be served or consumed in the Library during regular operating hours.
2. Trustees, as a town organization, may sponsor events in which alcohol is served.
3. Events sponsored or managed by an outside group (other than the Trustees) that involves consumption of alcohol are allowed, with approval of the Board of Trustees, but the sponsoring group must provide adequate liability insurance naming the Town as additionally insured.
4. Permission from the Select Board is required to permit alcoholic beverages at events held at the Library at any time. A member of the requesting organization must apply for permission in writing and agree to follow Library procedures. The Select Board will consider each event individually. Included in the request to the Selectmen will be the date, the start and ending hours of the events and what will be served.
5. Alcoholic beverages will not be sold at the Library for any reason

Adopted on May 14, 2014

Reviewed August 1, 2023



Randall Library Board of Trustees Event Application to Serve Alcohol

Name of Non-Profit Organization

Type of Organization

Address of Non-Profit Organization

Purpose & Description of Event

Contact Person for the Organization

E-mail address

Address

Date of Event

Day of Week of Event

Start Time

End Time

Number Attending

Name of Person Submitting this Form

Telephone Number

By Submitting this Form, the Undersigned Organization, hereby releases, remises and waives any and all claims against the Board of Library Trustees, the Town of Stow and/or the Library staff for any injury to persons or damage to property suffered by such group or any of its member during or as a result of the event, except insofar as such injury or damage is directly and solely caused by the negligence or intentional misconduct of any person belonging to or acting on behalf of the Board of Library Trustees, the town government of the Town of Stow or the library staff.

Email completed form to maurasiellerlibrary@gmail.com