



A Division of Colliers Engineering & Design

101 Crawfords Corner Road, Suite 3400
Holmdel, NJ 07733
732 383 1950

Town Of Stow
Attn: Denise M. Dembkoski, Town Administrator
380 Great Road
Stow, MA 01775

Invoice : 0000833641
Invoice Date : 4/4/2023

Project : 22013449G
Project Manager: Palumbo, Philip
Project Name : Town of Stow - Randall Public Library

For Professional Services Rendered Through 3/31/2023

Pre Design, Design & Bidding Phases - 13 months @ \$8,364.38/mo
Construction Phase - 14 months @ \$15,634.57/mo
Occupancy & Closeout Phase - 3 months @ \$13,194.67/mo

Description of Services:
March 2023

1. Prepared for and attended Building Committee Meeting
2. Coordinated delivery of LSP proposal for Phase I ESA
3. Attended weekly touch base meetings with Architect and Owner
4. Project coordination with architect and owner
5. Project Budget Block and financial updates

	Fee	% Complete	Billings		
			To Date	Previous	Current
Planning Phase	7,166.00	100.00	7,166.00	7,166.00	0.00
Design Phase	74,256.00	24.14	17,927.14	9,562.76	8,364.38
Bidding Phase	27,316.00	0.00	0.00	0.00	0.00
Construction Phase	218,882.00	0.00	0.00	0.00	0.00
Closeout Phase	39,584.00	0.00	0.00	0.00	0.00
Subtotal:	367,204.00	6.83	25,093.14	16,728.76	8,364.38

	Fee	Remaining Fee	% Complete	Billings		
				To Date	Previous	Current
Reimbursable Expenses	18,360.00	18,200.18	0.87	159.82	0.00	159.82
Subtotal:	18,360.00	18,200.18	0.87	159.82	0.00	159.82

Current Billings 8,524.20
Amount Due This Bill 8,524.20

In accordance with our business terms and conditions, acceptance of this invoice is implied unless Colliers Project Leaders USA NE, LLC is notified by 14 days from the date of this invoice. If timely payment cannot be made due to any discrepancy, please E-mail a brief explanation to Billing@colliersengineering.com and we will reply as soon as possible.
EFT/ACH PAYMENT INFO: Colliers Engineering & Design, Inc. | JP Morgan Chase | Routing 021000021 | Account# 836759092

REMIT TO: Colliers Project Leaders USA NE, LLC 101 Crawfords Corner Road, Suite 3400 | Holmdel, NJ 07733
Phone: 877-627-3772 | Fax: 732-383-1980

townadministrator@stow-ma.gov;
phil.palumbo@collierseng.com
john.bates@collierseng.com

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ZREIMB - Reimbursable Expenses

Expense	
Unit Rate Expenses	
Account / Unit	Amount
Project Mileage	
Mileage	159.82
Total Unit Rate Expenses	
	159.82
Total Expense	
	159.82

Total Project: 22013449G - Town of Stow - Randall Public Library

159.82