

Meeting Minutes
Randall Library Building Committee
February 3, 2021 via Zoom 7:00pm
Minutes prepared by Lisa Lavina

Committee members attending: T. McAndrew, K. Copeland, L. Lavina, P. McManus, Brian Patuto. J. Salvie, C. Stoltz
Additional attendees: M. Eckel, K. Pavelchek,

Meeting called to order at 7:03

Approval of January 6, 2021 meeting minutes

Kat moved, Carol second, to approve the minutes. 6 votes for approval. 1 abstain (not present at meeting)

Conversation with Kate Hogan

Postponed, Kate not able to attend

Discussion of RFP and Related Documents

Ful review of the draft of the RFP, revised after January meeting.

Items/revisions discussed:

- clarify language regarding expanding the footprint as a possibility
- match all specified dates on timeline and RFP
- validate references to state laws, some have been repealed.
- stress focus on experience with library buildings/renovations
- shift walkthrough dates

Jim moved, Kat second, to accept the RFP with above suggested amendments and timeline.
Unanimously approved.

Additional discussion:

Carol suggested that all Committee members take a full tour of the building to be aware of the issues, as well as current overall layout. Tina offered to conduct tours on an ad hoc basis as schedules allow.

Further discussion of how much renovation can happen in the historic space. The library is not on the Historic Registry. Town Administrator will be providing clarity on this after reviewing documents related to Randall bequest.

Adjournment

Peter moved, Kat second, to adjourn at 7:40pm. Approved.