

**Meeting Minutes**  
**Randall Library Building Renovation Forum**  
**December 9, 2021 7pm**  
**via Zoom and at Town Building**

Committee members attending: T. McAndrew, K. Copeland, L. Lavina, B. Patuto, P. McManus, J. Salvie

Committee members absent: M. Hillman

designLab attending: Andrew Brooke, Bob Miklos, Mary Ann Upton, Ben Youtz

**Meeting called to order at 7:05 pm**

**Purpose of the meeting tonight is to summarize the project to date, and to present the three design concepts to the Committee and Town Administrator.**

**Schedule and Process Summary**

Review project timeline and where we stand relative to future steps

**Community Input**

Summarized the early outreach and how that was shared at the Forum.

- felt the feedback in the breakout groups was helpful and groups had good energy
- will address concerns expressed by some in future presentations should the project go forward.

Summarized the feedback received since the Forum, paraphrased on one slide. Feedback followed along the lines of the responses during the Forum breakout sessions.

**Review Concept Design Strategies**

Presented an overview of A, B, and C

Tweaks to C since the Forum:

- Restroom added to 2<sup>nd</sup> floor, stacked for efficiency
- Elevator moved away from historic construction
- Expanded 1<sup>st</sup> floor office
- Better graphic clarity.

Noted the community feedback about glass/new exterior finishes. Will need to gather more feedback if project moves forward.

Reviewed the pros/cons for each strategy

**Q&A**

Q: Please clarify 'useable square footage'.

A: Useable square footage is all space that staff/patrons can access. It doesn't include the areas for building support (mechanical, electrical, etc)

Q: Is design C possible if the proposed changes to Common Road aren't possible?

A: Yes. The landscape plan can be modified for the space available.

A follow up comment clarified that the proposal to make Common Road one-way will continue to move forward regardless of the renovation project status.

Q: Would you explain the square footage marked as 'today'?

A: That illustrates the current amount of useable space for staff/patrons today.

Q: Will there be a heat pump?

A: Those decisions will be part of the schematic design phase. Fitzmeyer and Tocci (MEP engineers) will present 3 versions, with costs, all focusing on energy efficiency.

Q: Has anyone investigated the solar potential?

A: Not in any depth.

Q: What will happen to the angled wall of windows (in the children's area)?

A: It will be removed, and that area will be returned to the historic plan.

Q: Will you be available for questions and details, if needed, as fundraising materials are prepared?

A: Yes, we will do whatever we can to help you get ready.

### **designLAB team signs off 7:51pm**

#### **Group Discussion**

- Removing the 1975 addition limits the chance of finding unplanned surprises as work begins.
- All are in favor of recommending Design C.

#### **Motion to Recommend**

Kat moved, Peter seconded, that the Building Committee brings proposed Design C to Town Meeting.  
Kat Yes, Peter Yes, Brian Yes, Jim Yes, Lisa Yes, Tina Yes. Approved unanimously

#### **Further Discussion / Next Steps**

- Discussed possibility of getting additional drawings that illustrate Design C from a couple of other perspectives. Tina and Denise will discuss with designLAB
- Research will need to be done to determine maintenance costs over past years. Was explained that this is a library budget expense, not a Town expense.
- Suggest an invitation to Jonathan Daisy for a recorded tour of the Library.
- Host 'Ask the Building Committee' informal info sessions at the Library and other locations.
- Plan an information presentation to the Select Board, including updates on current building problems, plans for fundraising, etc.
- Consider similar presentations to other groups.
- Plan the Warrant article.

#### **Meeting Minutes Approval**

Kat moved, Brian second, to approve the October 28, 2021 meeting minutes

Kat Yes, Peter Yes, Brian Yes, Lisa Yes, Tina Yes. Jim abstains.

Kat moved, Brian second, to approve the November 18, 2021, meeting minutes (Town Forum)

Kat Yes, Peter Yes, Brian Yes, Jim Yes, Lisa Yes, Tina Yes.

Next meeting January 5, 2022

**Meeting adjourned at 8:30pm**

Submitted by Lisa Lavina

Minutes Approved at Jan 5, 2022 Meeting