

**Meeting Minutes  
Randall Library Building Committee  
October 6, 2021 7:00pm  
via Zoom  
(Approved 10/28/21)**

Committee members attending: T. McAndrew, K. Copeland, M. Hillman, L. Lavina, B. Patuto, P. McManus. J. Salvie absent  
Other attendees: T. Reed, K. Pavelchek

**Meeting called to order at 7pm**

**Discussion about result of the Library Stakeholder Meeting**

Tina gave a brief overview of the topics discussed at the meeting. Hale Trust and Second Century Fund groups will be meeting later in the month to discuss financial support of the renovation project.

A summary was also given of the conversation on same topic at the Library Trustees meeting the prior evening. They will discuss further at their November meeting.

It was brought up that the Trusts will be able to formulate an amount of support when there is a better idea of the overall project cost, and what portion of that cost will be covered through fundraising.

(Jim Salvie joined meeting at 7:30)

**Preliminary discussion about the formation of a fundraising group**

After conversation, there is consensus that a new 501(c)(3) does not need to be formed, that the donations can be managed by an existing group, with thinking leaning toward the Friends as the holder of the funds.

Following a question on the topic, Tim Reed described the organization charter for Second Century Fund and its guidelines for receiving and disbursing funds to the library.

Discussion of the use of 3-year commitments/pledges for the Trusts to fulfill their financial support.

Discussion of potential fundraising committee members and possible honorary chair of the campaign. Members agreed to reach out to potential members or connect them to Tina.

(Brian left meeting at 7:45)

**Next steps for the Building Committee after the December design deadline**

Brief conversation about the role of the committee after the final proposal is submitted by the architects.

**Approve meeting minutes**

Peter moved, Morgan second, to approve the September 22, 2021 meeting minutes. Approved unanimously.

Meeting adjourned at 8:11pm