

**Meeting Minutes**  
**Randall Library Building Committee**  
**October 28, 7:00pm**  
**via Zoom**

Committee members attending: T. McAndrew, K. Copeland, M. Hillman, L. Lavina, B. Patuto, P. McManus. J. Salvie

designLab attending: A. Brooke, B. Miklos, M. Upton, B Youtz

Other attendees: D. Dembkoski, T. Reed, K. Pavelchek

**Meeting called to order at 7pm**

**Schedule and Process**

Meeting agenda review, check in on timeline plan and actual status. Upcoming milestones noted.

**Outreach Strategy Update**

Recap what was learned from the surveys and community boards. Similar responses in both. 87 surveys completed. Estimating, based on 3 dots per response, 100-125 participants in feedback boards. Spike in Teen Room responses due to board placement at Hale Middle School. Tina described typical teen room set up and use.

Outreach summarized and presented in format of a programming plan. Programming plan used as the point of reference in the three design options presented.

**Review Concept Designs**

Option A: Reuse the current building. Maintain the building envelope and interior as is, make all mechanical improvements, reopen the original entrance. Improve patron safety and access along Common Road.

Option B: Renovate the 1975 addition, squaring off the footprint and raising the height of the addition to acquire more useable square footage. Includes adding a small wing in the children's area in the location of the outdoor amphitheater. Make all mechanical improvements, reopen the original entrance. Improve patron safety and access along Common Road, includes an assumption that Common Road becomes one way.

Option C: Remove the 1975 addition and rebuild for better building quality, improved efficiency, and flexibility of available space. Make all mechanical improvements, reopen the original entrance. Improve patron safety and access along Common Road, includes an assumption that Common Road becomes one way.

Discussion included:

- Square footage for each option,
- Create an overlay view of the footprint changes,
- Discussed changes to square footage relative to gaining/losing useable space
- Ongoing problems with sloping windows

### **Review Cost Estimates**

Side-by-side comparison of program goals accomplished by each option.

Description of how costs are grouped when estimating project overall

Costs slide shows side-by-side comparison of three options

Discussion included:

- Breakdown of MEP costs
- Septic System
- Reusing existing foundation of 1975 addition for new construction
- Cost for option A relative to cost for B and C
- Areas to consider if cutting becomes necessary
- Discussion of soft costs, including relocating the library

### **Planning for November Forum**

Discussion of presentation flow:

- Process to date
- Program Statement
- Options A, B, C
- Breakout
- Costs
- Wrap up

### **8:40pm designLab signs off, BC discussion continues**

Jim left meeting at 8:45

Discussed the three options and associated costs relative to what achieving in each

Discussed fundraising/expense to town

Reviewed the plan for the forum

Discussed what is presented to the voters at Town Meeting

Discussed process to consider changes to Common Road

Discussed current fundraising efforts: CPC application, Hale Trust and Board of Trustees meetings, forming a fundraising committee

Create a Project update page on the Town website.

### **Approve October 6 Meeting Minutes**

Kat moved, Peter second, to approve the October 6 meeting minutes

Aye: Brian, Morgan, Lisa, Peter, Kat

Meeting adjourned at 9:25pm