

**Meeting Minutes**  
**Randall Library Building Committee**  
**August 5, 2021 7:00pm**  
**Via Zoom**

**Members attending:** Tina McAndrew, Kat Copeland, Lisa Lavina, Brian Patuto,

**Members not attending:** Jim Salvie

**Also participating:** designLab team: Mary Ann Upton, Ben Youtz, Rashida Mormoh, Andrew Brookes

**Also attending:**

Meeting called to order at 7:02pm

Introductions:

Attendees listed above all introduced themselves

Review Proposed Work Plan:

dL walked through the proposed 20 week work plan draft. Requested a list of key stakeholders, Tina will provide. Will plan to have an open forum for town all town residents before final recommendations are made. Opened up for questions.

- Will designLab have a rep at Town Meeting when the time comes? Yes, plan to be a part of the presentation to the Town, would like to know the date as soon as possible.
- What techniques do you use to investigate the building now to avoid surprises later? We start with a visual review and work off all building documents provided. There appears to be a good set of documents available.

Review Project Understanding:

Reviewed the history of the building, highlighting the special features that still exist. Called out the overgrowth of many plantings obscuring many building features, and other building challenges.

Preliminary Visioning:

Speak to the value of the library, describe the change of use over time. Describe the types of spaces desired in libraries today: Teen/YA, Children, Quiet space, Flex for multi-use, Service points – check out, computers, etc., Staff space for non-visitor contact work.

Committee input:

- The library has sound issues and needs places that can be separated from activity. Building is very low [first floor], sound travels, many patrons frustrated by noise levels.
- Building doesn't feel unified. First floor separate from second, and second divided in two.
- Would love to see better use of natural light on second floor, bring more to first floor. Outside terrace doesn't provide a lot of value right now.
- Discussion of possible re-opening of original entrance
- How does this planning take into consideration the recent restoration of the original building? dL asked for documentation of past restoration work. Tina will provide these.

#### Community Engagement Strategies:

dL described various techniques used for gathering input in the past. Group discussed stakeholders, including a desire to have town youth participate. Kat mentioned a design project by middle- and high-schoolers in the past. Peter mentioned that some of the need for meeting space has been met since the last library proposal (at new Pompo building). Group brainstormed locations for surveys and 'questions boards' around town.

#### Draft Staff Questionnaire:

Tina ok'd distribution of the staff questionnaire.

#### Wrap-up and Next Steps:

dL will be conducting a site visit, to include engineers, and will connect with Tina to plan.

Next meeting planned for August 26<sup>th</sup>, 7pm

Meeting adjourned at 8:15pm.

Minutes submitted by Vice Chair/Clerk Lisa Lavina