

Randall Library Building Committee
Meeting Minutes
October 6, 2020 5pm via Zoom

Committee members attending: T. McAndrew, C. Buck, K. Copeland, L. Lavina, J. Salvie, C. Stoltz
Committee members not attending: P. McManus
Additional attendees: M. Eckel

Meeting called to order 5:02pm

1. Introductions
2. Election of Officers
Carol moved, Jim second, to elect Tina as Committee Chair. Approved unanimously
Carol moved, Kat second, to elect Lisa as Secretary and Vice Chair. Approved unanimously
3. Discussion of Committee Mission
The Committee's mission is to manage and oversee the pre-design process: develop and issue the RFQ/RFP, evaluate prospective design consultants and recommend a preferred consultant for hire.
4. History of the Building Committee/CPC Funds
Jim reviewed prior events that led to creation of this committee
5. Current Needs of the Library - Appendix B (updated from 2012)
Tina to review and update the needs assessment
6. Feedback from staff Fall 2019
Not discussed
7. Committee Next Steps
Jim and Tina will work with State Rep. Kate Hogan's office to invite her to speak to the committee on state funding status for library/municipal projects.
Lisa will contact Craig Martin and invite him to speak to the committee on the current structural status of the library building.
Members agreed to meet monthly on the 1st Wednesday of the month, 7pm.
8. New Business
None
9. Public Comment
None
10. Adjournment
Tina moved, Carol second, to adjourn the meeting at 5:36 pm

Minutes as approved on November 4, 2020, Submitted by Lisa Lavina, Secretary/Co-Chair