



Town of Stow
Library Building Committee 2.0
November 27, 2023 6:30pm via Zoom

Attending:

Building: Tina McAndrew, Chair. Aisha Anderson, Kat Copeland, Denise Dembkoski, Marcy Eckel, Morgan Hillman, Lisa Lavina, Frank Ramsbottom, Sunny Richardson.

Also attending: Andrew Grote, Kevin Wesley, Andrew Brookes, Audrey Scanlon, Matthew Sturz, Ben Youtz

Meeting called to order at 6:33pm

Denise introduced overall process since the September meeting and then gave designLab the floor.

designLab

Process Updates

- Construction drawings completed.
- Bids out to sub-contractors, bids received back in late October.
- Bids out to general contractors, bids received back in November.

Bid Results

- Lowest bid from Hutter Construction Corp.
- \$10.8m - \$1,200 per sq/ft. \$2.4m over budget.
- Presented bids by sub to show where increases to costs were a factor in the overage.

Strategy

- Need to review all assumptions to get the project back to approved budget amount.
- On the recommendation of Fire Chief Benoit, Denise will pursue a waiver from the state related to the installation of the fire suppression system.
- Denise will also investigate when a decision might be reached on the green energy grant.

Discussion

- Questions from various Committee members.
 - o Would designs be re-drafted and then re-bid?
 - o Why the disparity in the estimate and bid for the fire suppression system?
 - o How do we counterbalance cost cutting and inflation?
 - o Request for all design decisions to focus on function.

Next steps

- designLab team to draft program/design that will trim square footage while retaining as much programming as possible.
- Building committee will re-group, ideally once before the holiday breaks.

Approve designLab Invoices

- Denise moved, Kat second, to approve three designLab invoice dated 11/2/23. Approved unanimously via roll call vote.

Future Invoice

- Discussion of frequency of invoices relative to infrequent meetings.
- Lisa moved, Kat second, to give Denise approval to pay all designLab and Colliers invoices as they are due, to pay all invoices under \$25,000 as they come due and to notify the Building Committee of any invoices over \$25,000 needing approval. Unanimously approved.

-

Approve Minutes

- Sept 13 meeting minutes approval postponed to next meeting.

Adjournment

- Denise moved to adjourn, Lisa second, at 7:44pm.

Minutes submitted by Lisa Lavina

Meeting recordings are available on the Building Committee page of the Town's website:

<https://www.stow-ma.gov/randall-library-building-committee-20>