



Town of Stow  
Library Building Committee 2.0 and Exterior Design Committee  
May 24, 2023 6:30pm Town Building and Zoom

**Attending:**

Building: Tina McAndrew, Chair. Aisha Anderson, Kat Copeland, Denise Dembkoski, Morgan Hillman, Lisa Lavina, Frank Ramsbottom, Sunny Richardson. on Zoom: Marcy Eckel, Morgan Hillman

Exterior: Tina McAndrew, Chair. Aisha Anderson, Kat Copeland, Denise Dembkoski. Melissa Rollins. On Zoom: Richard Fishman, Andrew Grote.

Also attending: Colliers: John Bates; designLab: Andrew Brookes, Audrey Scanlon, Ben Youtz.

**Meeting called to order at 6:47pm**

**BUILDING COMMITTEE**

**designLab Updates**

- This is the last workshop in the DD phase
- Next step: drawings to estimators
- Visited Bolton library at the suggestion from prior meeting
- Interviewed staff
- Met with traffic committee regarding Common Road
- Reviewed current adjustments to program based on Staff interviews
- Lower level plan updated to reflect feedback
- Provided additional renderings to give a sense of spaces within the building.

**MEFPF Update**

- Engineering team has reviewed the fire suppression options and have recommend the mist system.
- This presents some difficulties around siting the mechanicals; initial ideas presented.
- Denise moved and Kat seconded to move forward with the mist fire suppression system. Building Committee votes: 9 yes, 1 abstain by roll call vote. Motion passed.
- Reviewed the options for backup to the heat pump system. 1) Natural gas fired boiler 2) All electric boiler. Decision on this part of the project is being tabled until the installation costs for each option are established.

**Meeting Minutes**

- Denise moved and Kat second to accept the Building Committee meeting minutes of April 12 and May 10, 2023. Approved Unanimously by roll call vote.

**Invoices**

- Denise moved Kat second to approve designLab invoice 21-07.0423 dated May 22, 2023. Approved unanimously by roll call vote.

## **EXTERIOR DESIGN COMMITTEE**

### **designLab Updates**

- Recap of May 3<sup>rd</sup> meeting with a summary of the feedback provided by 40 attendees. 'Consistently mixed feedback'
- Reviewed options presented at prior meeting.
- In-depth discussion of Option 3.
- Kat moved, Frank seconded, to move forward with the 2-dormer design and asymmetrical cap. Unanimously approved by roll call vote.
- Denise moved, Tina seconded, to move forward with masonry, stone, and slate as the prominent materials on the exterior of the addition. Unanimously approved by roll call vote.

### **Meeting Minutes**

- Denise moved and Kat second to accept the Exterior Design Committee meeting minutes of April 12 and May 3, 2023. Approved Unanimously by roll call vote.

### **Colliers Report and Updates**

- Advertising for a commissioning agent will happen the first week of June. This role manages for testing and verifying all mechanical and plumbing systems after installation. They will also review the construction documents.
- Traffic Committee has action items related to Common Road and will present an update at the June meeting.

### **Next Meeting**

- Next meetings (both committees) June 28 and July 26<sup>th</sup>.

### **Adjournment**

- Denise moved to adjourn, Frank second, at 9:15pm.

Minutes submitted by Lisa Lavina

Meeting recordings are available on the Building Committee page of the Town's website:

<https://www.stow-ma.gov/randall-library-building-committee-20>