

TOWN OF STOW
PLANNING BOARD

Minutes of the January 24, 2017 Planning Board Meeting

Planning Board Members Present: Lori Clark, Ernie Dodd, Len Golder, Margaret Costello

Voting Associate Member: Mark Jones

Absent: Steve Quinn

Lori Clark called the meeting to order at 7:00 pm

Discussion and Vote on Howard Stein Hudson Proposal Amendment for Lower Village Improvement Project

Jesse Steadman provided an update on a reserve fund transfer request as well as Lower Village easement negotiations.

The Board reviewed a contract amendment provided by Howard/ Stein-Hudson. The Board discussed the term of payment, specifically whether the project should be billed on a time and materials basis or by deliverable. A document showing a detailed description of work and the agreed upon budget per line item was discussed. The Board agreed to proceed with a contract that is billed per deliverable completed.

Ernie Dodd moved to approve an expenditure not to exceed \$60,492 for tasks described on the document of deliverables dated and sent on January 24, 2017 as well as terms and conditions on the contract to be negotiated at a later date between Howard/Stein-Hudson, Jesse Steadman, and Bill Wrigley.

Len Golder Seconded.

VOTED: 4-0 Unanimously in favor (Lori Clark, Ernie Dodd, Len Golder, Margaret Costello- Yea).

Attend Board of Selectmen meeting for presentations on the Lower Village Improvement Project and Town Building Space Use Feasibility

Meeting Adjourned.

Respectfully Submitted,

Valerie Oorthuys