**LACAC Meeting Minutes**

**December 30, 2020 6:30pm via Zoom**

<https://zoom.us/j/4973093585?pwd=NGdBN0haMDhGM084SFhVOGR5KzNhQT09>

Attending: Bob Glorioso, Lisa Lavina, Meredith Bartlett, Jim Salvie, Jonathan Daisy

Meeting called to order at 6:36pm

**Nov 18 meeting minutes**

Jim moved, Lisa second to approve the minutes of the Nov 18, 2020 meeting. Unanimously approved.

**FY22 Budget**

Jonathan reviewed the proposed budget to be submitted to the Town Administrator. Overall budget is comparable to FY21.

Current staffing situation reviewed, including to impact from Covid-19.

Live streaming to increase beginning in January with Nashoba sports. More live streaming may take place as the year unfolds.

Verizon internet line added for a dedicated line.

No capital account carryovers, but FY22 move to Town Hall is proposed for FY22.

Jim moved to approve the proposed budget, Lisa second. Unanimously approved.

**Move to Old Town Hall building**

Jonathan met with Doug Hyde and the architect to review current status of Stow TV on the third floor to understand the needs for the renovation at Town Hall. Jonathan and Doug discussed the audio install in the Hall space. Timing may be interesting given the readiness to start the project on approval at Town Meeting, but our Comcast contract will not be completed.

Jonathan to communicate with Doug about the funding situation as well as an expectation of amount of dedicated usable space in the proposed renovation.

**Comcast Update**

Conversations will start up again in January with Atty. Solomon.

Lisa moved, Jim second to adjourn at 7:12pm