



**Local Access Cable Advisory Committee
Meeting Minutes
August 8, 2022 6:30pm via Zoom**

Members Attending: Robert Glorioso, Meredith Bartlett, Lisa Lavina, Courtni Frescha, Jonathan Daisy

Joined in progress: Bill Solomon, Attorney

Meeting Called to Order at 6:35pm

Bob welcomed Courtni to the committee. She's stepping in where Jim Salvie left off as Select Board rep.

Approve Meeting Minutes

Meredith moved, Lisa second, to approve the meeting minutes of April 6, 2022. Approved unanimously

Comcast Contract Summary Review

All reviewed the summary in advance. Bob highlighted the key terms agreed to:

- Capital allotment - \$95,000 over 10 years
- Encoder replacement with HD installation.
- Decommission payment for the INET. Payment will be used against the cost of replacing the system with fiber. New fiber system will be useable by all Town departments and schools.
- Bob mentioned Bill getting language in a side letter requiring Comcast to accept a meeting with LACAC to discuss adding Stow TV to the interactive programming guide.

Discussion of the contract review conversation scheduled for August 9th with the Select Board. Jonathan will walk the Board members through the summary, providing detail as needed and answer questions as arise. Committee members plan to attend SB meeting.

Attorney Solomon joined the conversation at this point. He also summarized some finer points negotiated into the contract:

- Definition of gross revenue has been broadened across big categories. This results in maintaining a high level of Annual Support even as Comcast changes the nature of the services provided to customers.
- Comcast has been inserting language into contracts, where they can, which grants them authority to use a Town's existing cable pathway (under the streets) after ceasing to provide

cable service without paying the Town for the access. Comcast was prevented from adding this language to our contract.

- Electronic program guide side letter clarified in detail.
- Contract is being completed ahead of schedule. This was a good starting strategy and appreciation was noted on the Comcast end.

Lisa moved, Meredith seconded, to accept the Comcast Contract Summary that will be presented and discussed with the Select Board on August 9th. Unanimously approved.

Meeting adjourned at 7:10pm.

Submitted by Lisa Lavina

Minutes accepted at 10/12/22 meeting- JD