**Local Access Channel Advisory Committee Meeting-  
Via Zoom  
6:30 pm – Thursday September 17, 2020**

**Attending: Lavina, Glorioso, Pappas, Salvie, Daisy**

**Agenda**

Meeting called to order 6:31 pm

**Meeting minutes**

Salvie moves, Pappas second, to approve the minutes of July 30. Unanimously approved.

**New member of LACAC**

Postponed for next meeting

**Personnel Insurance/Liability issues**

Per the Town Administrator, this is a Town situation and the Board will not be discussing at this time.

**Update on Comcast contract negotiations**

Attorney Solomon is interested in us exploring/getting a quote for getting our Town buildings connected by fiber. He believes it’s to our advantage to have it in place or planned in advance of the contract discussions. Comtrack (a Boxboro company) has been suggested as a possible vendor. This would create a passive network, where I-Net is an active network. Committee has approved going for bids on the work.

Jonathan is meeting with Town committee to discuss possible move to the Town Hall. Goal is to have a concrete cost for the relocation for including in capital expense projections.

**Static IP and Upgrades**

Bring a line into the town building to get a dedicated line for Stow TV. Better compatibility with Castus and improved live streaming. Verizon has provided a quote with a rate that’s comparable to the surrounding towns. Comcast hasn’t responded to a request for a quote.

Lavina moves, Pappas second to approve the Verizon installation of the Static IP at a monthly cost of approximately $170.00. Unanimously approved.

Jonathan is requesting installation of HD cameras and a wall mounted monitor for the Warren Room particularly for the Selectmen’s meetings. He is working toward standardizing equipment across the town and heading off any difficulties should the SD equipment fail. The committee agrees that pursuing quotes and the scope of work is a good next step.

Lavina moves, Pappas second, to adjourn the meeting at 7:18pm