



**Town of Stow
Local Access Channel Advisory Committee
(LACAC)
380 Great Road
Stow, Massachusetts 01775**

JUL 10 2018

June 6, 2018
LACAC Meeting Minutes

Attending: Jeff Cronenberg, Bob Glorioso, Lisa Lavina, Lee Pappas, Anne Van Tine, Jonathan Daisy, Brian Burke

6:24 call to order

Minutes

Lee moved, Jeff second, to approve the meeting minutes of May 2, 2018. Approved unanimously

Staff Update

- Nashoba student Noah Travelent has expressed interest in volunteering over the summer.
- Contracts for Nicky and Lew are due for renewal. Lee moved, Lisa seconded to extend the contracts for Lew and Nicky through June 2019. Approved unanimously.
- Discussion around increasing staff hours is tabled to the July meeting
- A freelancer Mathew Hoff has expressed interest in creating pieces for Stow TV. Jonathan is exploring rates and possible assignments.

Activities

- Regular recording of Better Batter Baking continues
- Nick Nastasi recorded the Memorial Day parade.
- Nicky has updated the YouTube site, adding 'recent' categories to increase accessibility: Meetings, Community Talks/Events, Entertainment/Cultural and added a 'featured' video.
- Discussion around upgrades to the computer and storage amount

School Committee Update

Jonathan met with reps from the other two towns regarding taping School Committee to finalize a letter to the Superintendent.

Community Center

Access AV cleared up remaining operating issues and the system is functioning. Two upcoming events in June will put the system to the test.

HD Conversion

Initial discussions about developing a plan for conversion to HD. Anne recommends the first step is to provide analysis of current systems and equipment status. Second step is analysis of the workflow, with suggestions for workflow improvement with the current equipment.

Goals

Initial framing of goals for the coming year relative to increasing number of volunteers, drone cameras, shirts for volunteers. Jonathan will prepare write up for the next meeting.

Old Business

- Jonathan is revisiting taping the road project with the Planning Board
- Time has been scheduled with the Town Administrator to review municipal budgeting
- The Town Accountant will be providing regular reports to Jonathan.

Brian moved, Lisa second, to adjourn at 7:30pm

Respectfully Submitted Lisa R Larkin Date 9 July 18