

Present: Tim Reed, Laura Reiner, Maureen Busch, Marianne Sharin, Barbie Wolfenden

Absent: Carol Stoltz, Kathy O'Brien, Melissa Fournier (Library Director)

Public: Kat Copeland

Agenda

Acceptance of Minutes from April 10th and April 25th Meetings

Election of Officers

Director's Report

Library Statistics

Library Long Range Plan 2019-2024

Chairman's Report

Whitney Room – Design of CPC Plaque

Renovation Warrant Article

Formation of Library Building Committee

Old Business

Building Air Quality

Authors selling merchandise in library

New Business

Public Comment

Adjournment

Next Meeting June 12th

Minutes

The meeting was called to order at 7:06pm.

Acceptance of Minutes

Maureen made a motion to accept the minutes of April 10 and April 25; Barbie seconded. The motion carried 5-0.

Election of Officers

Laura presented a proposed slate for each of the offices, after each of which there was an opportunity to propose alternative candidates and have discussion.

The following officers were elected for 2019-2020:

Chair Tim Reed (5-0)

Vice Chair Barbie Wolfenden (5-0)

Treasurer Tim Reed (4-0, 1 abstention)

Secretary Carol Stoltz (5-0)

Barbie suggested that we create a position for public relations/communications. Laura noted that the Friends of the Library would like one of the trustees to serve as a liaison to their marketing committee for the library renovation, as well as one for their fundraising committee for the capital campaign.

Barbie volunteered to serve as the communications liaison; Maureen volunteered for the fundraising liaison; and Carol will serve on the Randall Library Building Renovation Committee. The Trustees thanked these three for volunteering.

Director's Report

- Library statistics are mostly down. Tim noted that month-to-month fluctuations are not statistically significant or useful for long-term planning. Instead, he proposed that we look at circulation as 12-20 month trends.
- Library Long Range Plan 2019-2024: Goals & objectives should be measurable. Laura moved that we vote to accept this plan, Maureen seconded. The plan was accepted 5-0. The Trustees will bring up the concept of a year-by-year plan with measurable objectives at our next meeting.

Chairman's Report

- CPC Plaque: proposed wording is needed. Laura suggested: "The 2018 restoration of the historic part of the Randall Library was made possible by funding from the Community Preservation Committee." She emailed this to Barbie Wolfenden as requested.
- Renovation Warrant Article: the article passed at Town Meeting. Now the real work begins. Final design and construction funding will require a 2/3 majority at Town Meeting, then passage at election.
- Formation of Library Building Committee: Per the Town Clerk, we need to post vacancies for the committee for a minimum of 10 days; the Chair can't appoint for 14 days. Laura moved that we form a Library Building Committee, Barbie seconded, and the motion carried 5-0. The Building Committee should consist of two Trustees (Tim as Chair, and Carol Stoltz), a representative of the Finance Committee, and interested members of the community. The Trustees discussed how to reach out to various constituencies across town.

Old Business

- Building Air Quality: air testing was to have taken place May 14th. No word yet on results.
- Authors selling merchandise in library: Melissa says that authors make a donation to the Friends of the Library. Kat Copeland urged the library to continue these talks, which are very helpful for kids.

New Business

- Policy on use of meeting space: a group reportedly was refused use of space and pushed to the Community Center. The Trustees would like more information to understand the process.

Public Comment

- It is reported that staff would like to have monthly staff meetings and greater input into new book selection. They are interested in sharing ideas for the renovation as well as other library activities. Tim will speak with Melissa about this.

Adjournment

- Barbie moved that the meeting be adjourned, Laura seconded, the motion passed 5-0 and the meeting was adjourned at 8:50pm.

Respectfully submitted,

Laura Reiner

Adopted June 12, 2019