

RANDALL LIBRARY TRUSTEES MEETING

September 6, 2022

Randall Library

Attendees: Marcie Eckel, Andy Riecker, Maura Sieller, Barbie Wolfenden, Morgan Hillmann, Rachael Flaherty, Maureen Busch

Also in attendance:

Library Director: Tina McAndrew

Public: Tim Reed, Kathleen Pavelchek, and from Bartholomew & Co., Kathleen Glowacki, Chuck Patterson

Call to Order 6:32 PM

1. Treasurer's Report Part 1

The representatives from Bartholomew reviewed the portfolio as of August 31. There was discussion on advantages to break into quarterly incremental payments, but the representatives pointed out that it depends on when the town needs the money, and ultimately, it will not happen in year one. Kathleen advised that we are conservative and we should stay the course we now pursue.

2. Public Comment

Kathleen Pavelchek announced the Friends annual meeting will happen September 22, at which time our Town Administrator will talk about the Renovation.

Tim Reed also reviewed the history of the Second Century Fund – its mission – which is to provide materials funding independent of the town financials. The Fund was founded in 1992 through large donations and several independent fund-raising events, such as a black tie formal ball that brought in \$18K in 1992 dollars. A concert honoring Mary Warren, the librarian, was also given.

3. Review and Approval of August minutes. (Barbie)

So moved by Barbie, seconded by Maura, the minutes were accepted unanimously.

4. Chair's Report (Andy)

Andy spoke of an October 28 planned event at which Kate Hogan will speak; also Jeremy Reiner and Greg Hill. Andy also spoke about the Trivia Fundraiser he's trying to organize.

5. Treasurer's Report (Maureen)

- The current market value of the holdings is currently at \$760K.
- Maureen sent \$10K marketing monies to the Friends

6. Director's Report (Tina)

- Library has returned to Fall hours.
- The new Aide performed as a mermaid with a tail much to the delight of children
- Tina is working to upgrade adult programs, e.g., one topic is to teach them to grow their own mushrooms.
- The state reporting system has been down, causing major problems for Tina.

7. Old Business

a. Trustee community updates

1. Marcie – met with Hale Librarian.

2. Barbie – continues to submit articles for *Stow Independent*.
 3. Tina – met with Recreation Department, will get Park Passes to distribute from library.
 4. Maura – met with Cultural Council.
 5. Morgan – contacted some members of Select Board to maintain flow of information; learned that Building Project Manager will be hired first, and then the Committee 2.0 will be formed.
 - b. Project Manager job will be considered by the committee of 5 that includes Tina and Morgan.
 - c. Document Control – Andy has reviewed and revised all docs into common format; will speak again with website manager to upload them.
 - d. Choosing delegates for new Building Committee – Morgan and Marcy were chosen; Barbie moved, Maura seconded, unanimous vote to approve.
 - e. Fundraising events / growing the trust.
 - Andy and Marcie will meet to flesh out possible projects.
 - Marcy will set up Sweet Tomatoes pizza relationship, create flier.
 - Marcy also will drop note to Colonial Spirits for possible fund-sharing tasting day
 - Nan's is a possible contact.
 - There was an extended discussion on how to ask the public for bequests.
 - f. Selection of inter-trustees committee heads for focused offline work.

Many ideas offered; it was concluded we only need to have Publicity and Fund-raising, and none of the others suggested by MLBC, since we are small.
- 8. New Business**
- a. Strategic Plan

Tina has reached out to MLBC who suggests we may want expert consultation; project takes a long time to complete; there may be funding to help.
 - b. Our Role in Renovation
 - Discussion decided we need monthly updates for the community, perhaps through brochures or signs in the library
 - We need to be more visible, can use the library's email list or possibly put out a quarterly newsletter.
- 9. Adjournment: 8:40 p.m.**

**Respectfully submitted,
Barbie Wolfenden**