

## **RANDALL LIBRARY TRUSTEES MEETING**

August 2, 2022

Randall Library

**Attendees:** Andy Riecker, Marcy Eckel, Morgan Hillman, Maureen Busch, Rachael Flaherty

**Library Director:** Tina McAndrew

**Public:** Lisa Lavina

*Not present:* Maura Sieller, Barbie Wolfenden

### **Call to order 6:40pm**

#### **1. Public Comments**

A. Lisa presented spending by Friends for 2022 Fiscal Year

#### **2. Review/Approve June/July Minutes**

B. June/July minutes approved

#### **3. Chair's Report (Andy)**

C. New templates and revisions to policies updated

1. Review schedule needs updating for record keeping

D. Kate Hogan is confirmed for fundraising trivia night!

#### **4. Treasurer's Report (Maureen)**

E. Current Market holding at \$754,487.29

1. Less \$10k for friends

F. FY22 Financial report **approved** (\$100 discrepancy to be amended)

G. Bartholomew meeting with Trustees in September

#### **5. Director's Report (Tina)**

1. New Employee, Jackie!

2. New fiscal year has begun; Partnering with other libraries for new programming

3. Hale High funding for the year meeting 8/4

4. Tina to talk to Friends of Randall about new printer

#### **6. Old Business**

H. Trustee Community communications:

1. Rec department- Tina and Laura from rec department discussed having rec department passes at library's as well as rec equipment (pickle ball etc.)

2. Morgan Select Board- 3 committees are to be formed for library renovation, designer selection committee, Building committee 2.0, exterior design committee

A. Building committee will need 2 Randall Trustees

I. Historical Society: Andy and Barbie have met with to discuss fate of paintings in SHS possession (8-9 items). Still unclear on fate of paintings. Trustees need to determine cost to preserve/restore artwork. Where will paintings be stored while library is in renovation?

3. Morgan to reach out to Denise for Bi-Annual meetings

J. Laptop/E-book services policy updated **approved**

K. Randall Renovation: library toured by potential project managers, submissions for project manager due 8/4

L. Fundraising/growing trust: raising money directly for Tina's needs vs. replenishing the trust with large sums (\$5-\$10k a year?).

4. Marcy to look in to planned giving as a trust growing opportunity, treating those intended legacy contributors to special events/privilege

5. Setting dates for events: October (28th?)- Trivia Night (Andy), Xhale- end of September (Morgan), Sweet Tomatoes- "Back to School" or different available day (Marcy)
6. Rachael to look in to Book Fair for Adults as fundraiser. Lisa put in Carol and Rachael in contact.

## **7. New Business**

- M. inter-Trustees committees: Creation of a fundraising committee discussed. September review with Maura. What other committees worth forming?
- N. Annual check ins:
  1. Morgan to reach out to Denise in regards to scheduling Bi-Annual meetings
  2. Who else would we benefit from meeting with semi-regularly?
- O. Building Committees: Who would like to be on the committees? Will be revisiting at next meeting.
- P. 5 year Plan/Vision: Next long range plan to begin 2024, last update 2019. Tina can take lead, trustees to assist/support her revisioning of Randall.
  3. Will be revisited at September '22 meeting.
- Q. Library Mission: Needs to be updated to reflect current. Must be on file for application of grants/funding.
  4. Bring ideas/suggestions to next meeting
- R. What's our role in the renovation?
  5. Still a bit unclear on next steps at current.
  6. Selecting Trustee Committee members in September

## **8. Adjournment**

S. 8:50pm

Submitted by: Rachael Flaherty