

RANDALL LIBRARY TRUSTEES MEETING

April 5, 2022

Randall Library

Attendees: Maureen Busch, Marcy Eckel, Andy Riecker, Morgan Hellman, Maura Sieller, Barbie Wolfenden, Marianne Sharin (through Zoom)

Also in attendance:

Library Director: Tina McAndrew, (Tim Reed and Rachel Flaherty, both through Zoom)

Call to Order 6:32 PM

1. **Public Comments** - none
2. **Review and Approval of Previous Minutes (Barbie)**
 - Maureen moved to approve the minutes; Andy seconded; the motion was carried unanimously.
3. **Chair's Report (Marcy)**
 - Marcy noted National Library Worker's Appreciation Week.
 - The Friends sent out postcards to town-wide to residents re Book Sale.
4. **Treasurer's Report (Maureen)**
 - The current market value of the holdings is currently at \$822,973.20K.
5. **Director's Report (Tina)**
 - Library has resumed its regular hours and days open.
 - Tina is partnering with local libraries for scheduling adult programs.
 - Tina held an Employee Appreciation Day celebration for her staff with cookies.
 - Tina will present to the Historic Commission on Thursday.
 - Discussion held about how trustees can show up at the Book Sale to answer questions.
 - Jonathan Daisy of Stow TV interviewed Tina on the library's structural issues as well as workflow issues; video will be shown on Stow TV and YouTube.
6. **Old Business:**
 - a. **Trustee Community Communications Update**
 - Maura reported contacting with the Stow cultural Council.
 - May 5 starts a month-long display of local artwork.
 - Discussion held about policy of this kind of event; Tina will draft one for the Trustees to approve.
 - On April 20, Tina will discuss the Library at the COA; Kyle Coston will sign up people on the spot who wish to have a library card.
 - b. **Fund Raising Events**
 - No report.
 - c. **Fundraising Committee Updates (Friends Revitalize Randall Subcommittee report)**
 - A brochure is being made.
 - There will be an information table twice a week in the library, staffed by Trustees. Trustees are needed to sign up for each two-hour stint.

- FAQ has been created for the Friends website.
- d. Historic Commission invited Tina – she will talk about the building project on the coming Thursday.
- e. Board of Trustees slate of officers was presented by Barbie

7. New Business

- a. Role of Trustees in Revitalize Randall project
 - Discussion was held as to how trustees can be involved in communications with the town.
 - Vote held for a May 5 Cookies and Conversation hour before the art gallery opening event; trustees will attend. Morgan moved; Marcy seconded a vote to use \$250 of Trust funds to cover refreshment expenses. Motion passed unanimously. Maura will lead the effort and supply the refreshments with Morgan's help.
 - A neighborhood event will be planned courtesy of Morgan, who lives in the Randall neighborhood. Suggested date is May 7, when Morgan will host the event in her home; Board voted \$250 for refreshments and costs of a flyer. Barbie moved the issue; Marcy seconded and it passed unanimously.
 - Barbie will arrange a meeting with our neighbor, the First Parish Church pastor, to discuss and share Randall building plans and to garner any advice they have to give as a result of their own renovation a few years ago. Morgan will send out talking points to the entire Board.
- b. Staff Workflow Discussion

Morgan wants to be sure the staff's voice is heard in the design of the new building; After the vote for the project is passed, Tina will make sure this happens.

8. Adjournment:

- The meeting was adjourned at 8:05 PM

Respectfully submitted,
Barbie Wolfenden, Secretary

Next Meeting: May 3 at 6:30 p.m. in the library