

Minutes Randall Library Trustees March 13, 2019

Present: Tim Reed, Barbie Wolfenden, Maureen Busch, Laura Reiner, Marianne Sharin, Kathy O'Brien
Melissa Fournier, Library Director
Absent: Carol Stoltz

Agenda

Acceptance of Minutes from the February 13th Meeting

Director's Report

Library Statistics

Digital Commonwealth

Library Long Range Plan 2019-2024

Treasurer's Report

Trust Funds

Chairman's Report

Renovation Warrant Article

Whitney Room

Trustee Calendar

Old Business

Building Air Quality

New Business

Public Comment

Adjournment

Next Meeting April 10th

Minutes

The meeting was called to order at 7:02pm.

Acceptance of Minutes from February 13th Meeting

Barbie moved to accept the minutes of February 13; Kathy seconded. The minutes were accepted (5-0, 1 abstention).

Chairman's Report

- Whitney Room: Tim met with Jim Salvie to discuss the library's ideas. Jim arranged a very good meeting with Andy Crosby of the Historical Commission. The current arrangement in the Whitney Room dates to the 1920s; historical displays have evolved considerably since then. Andy wrote up the history of the space, then invited Dot Spaulding, Marilyn Zavorski, Jim Salvie, and Tim Reed to a meeting in late March. Hopefully this will result in richer, more accessible historical displays about life in Stow.
- Trustee Calendar: Tim shared a document that lays out the work of the Trustees over the calendar year.
- Renovation Warrant Article: tabled until later in the meeting.

Director's Report

- Library statistics have increased.
- Unfortunately, the library will be dropping free tutoring and bilingual story time because of a lack of volunteers for these programs. Trustees will discuss this further at the next meeting.

- Melissa has joined Digital Commonwealth, the state's digital library. She hopes to digitize our historical objects and cemetery records at the Boston Public Library, for free. This will be a tremendous service to everyone, including genealogists, interested in Stow history. Tim suggested that we first identify which items are held by the library and start with those, then invite the Historical Commission and Historical Society to join the process.
- Long Range Plan: the Trustees had a first reading and made suggestions for our next meeting, then we will review and adopt the report in its final form. It was suggested that a detailed action plan is more for internal planning; the long range plan should contain a broader, year-by-year set of priorities.

Treasurer's Report

- A check was given to the Director as voted at a prior meeting.

Old Business

- Building Air Quality: the Trustees reviewed the August 2017 air quality report and look forward to the results of re-testing in April. We need very thorough testing for various fungi and molds.
- Trustees discussed a number of regular maintenance tasks. Tim will develop a maintenance schedule with dates, to discuss with Craig Martin.

Renovation Warrant Article

- Tim reported that the Finance Committee meeting was OK, but the Capital Planning Committee meeting was less promising. The sense was that there is plenty of life left in the 1970s library building, and that we need to share our vision and build momentum for this project in order to succeed.
- The Trustees feel that the library is here for all of us (and for all our neighboring towns), but we have outgrown a 45 year old addition. We need a 21st century space to meet 21st century needs. Needs are greater than they were when we put forth a renovation plan 7 years ago.

Adjournment

- Kathy moved to adjourn the meeting; Barbie seconded, the motion passed 6-0 and the meeting adjourned at 8:58pm.

Respectfully submitted,
Laura Reiner

Minutes adopted 4/10/2019