

RANDALL LIBRARY TRUSTEES MEETING

July 12, 2022
Randall Library

Attendees: Marcy Eckel, Andy Riecker, Morgan Hellman, Maura Sieller, Barbie Wolfenden, Morgan Hillmann, Rachael Flaherty, Maureen Busch

Also in attendance:

Library Director: Tina McAndrew

Public: Tim Reed, Lisa Lavina, Kathleen Pavelchek

Call to Order 6:32 PM

1. **Public Comments** – Tim Reed reviewed our fiscal policy which allows the trust to grow. He expressed concern that growth has been impacted with recent pledge of \$500K (over time) to support the library renovation. He volunteered to help budget forecasting. Discussion ensued after Maura and Barbie commented on the validity of his warning. The library annual budget is still short of materials allocations from the town; we need to ask Denise' help to rectify. Meanwhile, trustees agreed that fundraising is best way to recover the trust deficits over time.
2. **Review and Approval of Previous Minutes (Barbie)**
Failure to send out the June minutes pushes approval to the next month's meeting.
3. **Chair's Report (Andy)**
 - Document control project has been on hold.
 - Andy and Barbie will meet with the Historical Society reps to resolve portrait and other library possessions issues.
4. **Treasurer's Report (Maureen)**
 - The current market value of the holdings is currently at \$760K.
 - Maureen sent \$10K marketing monies to the Friends
5. **Director's Report (Tina)**
 - State certification report is due; it involves much paperwork.
 - We are open for more hours than is required by the state (requirement based on population of the town.) The state requires at least 25 hours but we are open 46 hours (38 in the summer.)
6. **Old Business:**
 - a. Update on Historical Society Discussions (Andy/Barbie)
 - Meetings have been postponed owing to illness.
 - b. Fundraising Events (Andy/Maura)
 - We need to distinguished between Trust vs. Tina as recipients.
 - Morgan reported that "Exhale" will do an event.
 - Others suggested "Sweet Tomatoes" pizza that will pay a percentage back to the library; Nan's wants to help.
 - Lisa pointed out the need for all fund-raisers, e.g., Revitalize Randall, trustees, Second Century Fund and Friends, to collaborate before sending out a deluge of letters to the public to avoid confusion.

- c. Randall Renovation Update (Tina)
 - Twelve people have applied for the Renovation Project Management position. On July 27, they will be given a tour and meeting at the library.
 - New (next phase) Building Committee to be formed will consist of 3 residents at large, Tina, 2 Trustees, an architect rep, and Director Frank Ramsbottom.
- d. Policy Reviews (Tina)
 - Pending a few corrections, “Social Media” and “Exhibit” policies were approved unanimously; Barbie moved, Maura seconded the motion.
 - “Laptop Lending” policy was discussed; suggestion made to acquire one to lend. Decision to be determined.
 - “Ebook Services” policy wording was edited by Trustees to cover terms of replacement costs.
- e. Trustee Community Communications Update (All)
 - Andy / COA; no report
 - Barbie / Newspaper; Article on John Randall appeared in latest *Independent*.
 - Marcie / School – no report
 - Maura – Cultural Commission – no report
 - Maureen – Recreation; Maureen talked to Laura Greenough about some suggestions including putting a poster in the Library to publicize Rec activities
 - Morgan / select Board – no report
 - Rachel – Conservation Trust – Racjel is trying to connect with their president, Bob Wilbur.

7. New Business

- Trustee Role in the Renovation
 - So far, we believe it involves fund raising; we will have two Trustees on the new Building Committee.
 - Discussion included suggestion that Barbie write a piece for the *Independent* on the role and activities of the Trustees.
- Historic portraits (Barbie)
- Mission of both the Trustees and Randall (Marcy)
- Discussion involved information from Tina re Five-Year plan and Trustee input on our vision for the next five (more?) years.

8. Adjournment:

- The meeting was adjourned at 8:01 PM.

Respectfully submitted,
Barbie Wolfenden, Secretary