

RANDALL LIBRARY TRUSTEES MEETING - November 2, 2021

Attendees: Maureen Busch, Marcy Eckel, Morgan Hillman, Andy Riecker, Marianne Sharin, Maura Sieller

Absent: Barbie Wolfendon

Also attending:

Library Director: Tina McAndrew

Friends Representatives: Kathleen P

Additional participants attended via Zoom

Call to Order 6:35 PM

- **No public remarks**
- **Review and Approval of Previous Minutes:**
 - Maura moved to approve the minutes as submitted, Morgan seconded. The vote was unanimously passed.
- **Chair Report**
 - The Town Administrator advocated for elimination of late fees
 - The Trustees are not allowed to fundraise for ballot initiatives or for elections.
 - No certification is required for the building committee, though Morgan should have been sworn in. The Director will look into the discrepancy.
 - The Chair met with the Director about creating a fundraising committee. They will eventually elicit fundraisers from the Trustees. She clarified that the Library can post a request for volunteers to help.
 - The Chair checked in with other local libraries regarding their fundraising techniques with hopes to translate some to Randall
 - A Listserv dedicated to providing library fundraising information will be created when appropriate
 - Kathleen clarified that there is no decision yet on a financial contribution from either the Hale High School Fund or the Second Century Fund with respect to the Randall revitalization plan
 - The opinion is that their charter instructs the Second Century Fund to borrow money to pay from the fund.
 - There is debate as to the accuracy of the statement, or whether this could be changed in the future
- **Treasurer's Report - Maureen:**
 - Balance \$884,146.71
 - All Fidelity and Bartholomew financial accounts have been switched appropriately

- In lieu of the upcoming Building Committee conversation, budget discussion was moved to the next month
- **Director's Report - Tina:**
 - Thanks to the Friends, many museum passes were added
 - The library heat system failed twice in the month and was ultimately repaired by an outside company.
 - A patron was accidentally trapped in a library lavatory and helped out by the Fire and Police Departments
 - The Director is submitting a request for funds to the CPC for money
 - 3 Building designs were presented to the Building Committee by DesignLab
 - To simply update the existing structure to code would cost between \$5.8M and \$6.7M
 - To renovate the addition made in the 1970's would cost between \$7.7M and \$8.9M
 - To completely rebuild the library would cost between \$7.8M and \$8.8M
 - No plan offered a square footage increase, though the renovations would make better use of existing space. A cost/sqft estimate was not provided.
 - The Building Committee plans to submit the plans in an upcoming town meeting and public forum.
- **Old Business:**
 - Communications Update**
 - Cultural Council plans to display local art upstairs sometime in 2022
- **New Business:**
 - **Hotspot Lending**
 - With respect for time, discussion was tabled to next month. However, 10 hotspots will be available for lending soon
 - **Trust Money Allocation for Building Committee**
 - Andy suggested trust gains since 2012 be pledged to augment building fund
 - There was a lengthy debate as to the amount appropriate to pledge
 - Trustees needed to recognize a possible conflict between existing money within the trust initially given with specific intent.
 - A previous incarnation of Trustees thought there should be no restrictions or conflicts
 - With the intent to pledge (and not simply donate) a portion of the trust should it be approved by the town, Maura moved that the Trust pledge \$500,000. Andy seconded the motion. Andy, Marcy, Maura, and Morgan voted in favor, Marianne and Maureen opposed. The motion passed.
- **Adjournment:**

- Andy moved to adjourn the meeting, Maureen seconded.
- A unanimous vote adjourned the meeting at 8:28 PM