

Randall Library Trustees Meeting

Thursday, July 8, 2021

Present: Maureen Busch, Marcy Eckel, Marianne Sharin, Barbie Wolfenden, Maura Sieller, Morgan Hellman (not sworn in yet)

Tina McAndrew (Director)

The meeting was called to order at 7:00 p.m.

1. Welcome and Introductions

2. New trustee Morgan Helman was welcomed via Zoom.

3. Review & Approval of Minutes of June 15

Maura moved, Maureen seconded motion to accept minutes as corrected. Minutes met with unanimous approval.

4. Chair's Report – Marcy

Marcy presented Trustee's recommended interim Trustee, Morgan Hellman, to Select Board; vacancy approved.

5. Director's Report – Tina

Tina reviewed key items (see Appendix for full report). Key items:

- Building Committee selected DesignLab as architectural design firm for building renovation; set for November.
- Opening Day of Library brought in 275 patrons; big success
- Glass cases in Whitney Room discovered not to belong to original room; Tina doesn't need them; she may offer them to the Historical Society or find a home for them in the Town Hall. Motion carried for Tina to send a letter to Denise which in turn will go to the Historical Society to remove items which they own.
- Library received \$7,500 grant from MBLC for Tina's new program to deliver books to the homebound. Should be implemented in November
- Summer Reading program launched June 22 to apparent success, although slightly slower to get going than pre-Covid times.

6. Treasurer's Report – Maureen

- Quarterly report showing \$872,208.90 sent to Trustees
- Local locations of Fidelity are closing; discussion ensued. Motion made (Marianne, Marcy seconded) and unanimously passed to move our account to Citizens, and to install Marcy, Brad Brightman (Town treasurer) and Maureen with signatory authority for the checking account.
- A second motion that passed was to remove Laura Reiner's name from said authority.

7. Old Business

The Board decided on a new interim Board Member to be presented to the Select Board for approval. Three candidates spoke on their own merits, then voluntarily vacated the meeting to allow discussion and voting to take place. Agreed by all that each was a strong candidate.

8. New Business

- a. Kathleen Pavelchek presented Trustees with update on Friends Association regarding reorganization of Friends' Constitution that will establish permanent governing board and

- relevant details; she will present list of this fiscal year's Friends' contributions to Library at a future meeting.
- b. The following policies created by the Director were reviewed and discussed, offering certain updates and changes: Meeting Room Policy; Child Safety Policy; Confidentiality of Records Policy. This activity constitutes the first reading; voting will happen at the next Trustee meeting.
 - c. Community Outreach Updates – Marcy restated her wish not to drop this project; consensus was to revisit when we have more time.
 - d. Goals – discussion resulted in a decision to try again to articulate both our Mission and our Vision in concise statements. Tina will lead the effort; Barbie suggested we make an effort to send Tina our ideas before the next meeting.
 - e. Next meeting will be Tuesday, August 10, at 7:00 p.m.
9. Adjournment: 9:17 p.m.

Respectfully submitted,

Barbie Wolfenden