

Randall Library Trustees Meeting

Held at Randall Library, August 10, 2021

Present: Maureen Busch, Marcy Eckel, Barbie Wolfenden, Maura Sieller, Morgan Hellman, Andy Riecker (via Zoom)

Absent: Marianne Sharin

Tina McAndrew, Director

Called to order at 7:03 p.m.

1. Public Comment – none; welcome was extended to all with brief self-introductions
2. Reviewed minutes of July 8. Minutes were approved as corrected.
3. Chair's Report – Marcy
 - Marcy passed along Kathleen Pavelchek's message from the Friends requesting a discussion of fund raising – responsibilities, participants, goals, etc. The Trustees agreed that by January the various groups that support the library should have strategies in place prior to the Town Meeting. Those groups include the Friends, the Second Century fund, the Hale Fund and other pertinent groups. Marcy will drive this effort, starting with the arranging of a kick-off brain-storming meeting among all funders.
 - Marcy reported that the mediator, Seth Eisen, called Marcy for an update on the group, which she supplied. He was pleased.
4. Director's Report – Tina
 - Tina gave an update on the Building Committee. The meeting with the design firm was positive; that company will visit the site again; the next Building Committee meeting will happen toward the end of August.
 - Two youths and an adult have been volunteering to help shelve books. The Select Board would like to recognize our adult volunteer who has been helping for several years. Tina will advise the Select Board.
 - The Trustees discussed the issue of the age at which a child can get a library card. Today the rule is that anyone who can sign their name can get one. Tina will look into other ideas.
 - Tina continues to make plans for the Fall Festival, date is schedule for September 25. The Festival will include crafts, games, possibly tables from town groups. Tina will get permission from the Select Board.
5. Treasurer's Report – Maureen
 - Maureen discussed the two parts of our responsibilities: the investment arm and the checking account with Fidelity.
 - The market value as of yesterday was \$886,125.21.
 - Barbie moved and Maura seconded the motion to approve Randall's annual fiscal report to the Town.
 - Fidelity has required paperwork of a type that Brad Brightman, the Town Treasurer will be able to help with.

- We rescinded last meeting's vote regarding moving to Citizens Bank; Marcy proposed, Morgan seconded, vote passed unanimously.
6. Old Business
- a. We elected Morgan to the position of Trustee rep on the Building Committee. Barbie moved; Maureen seconded. Vote was unanimous. Short discussion was held to bring newer members up to speed on the history of library efforts to get Town approval for renovation.
 - b. Tina asked the Trustees to approve accepting the gifts of two Adirondack chairs. We discussed whether we could get them painted. Andy moved, Morgan seconded, motion passed unanimously.
 - c. Policies on Child Safety, Confidentiality of Records, Library Programming, and Meeting Rooms were all approved with a few slight adjustments.
 - d. Marcy renewed the assignments for outreach duties by Trustees. Targets are the Stow Independent, COA, Recreation Department, Schools, and Conservation Trust.
 - e. Marcy pointed out that we can indeed form a task force for fundraising if it is limited to three members.
 - f. Meeting Schedule – Regular meetings will begin on October 5, and thereafter the first Tuesday of the month, to begin at 6:30. The September meeting will be September 21, at 6:30, in deference to the Rosh Hashanah holiday.

Meeting was adjourned at 8:34 p.m.

Respectfully submitted,

Barbie Wolfenden, Secretary