**Randall Library Trustees Meeting October 16, 2019**

Present: Barbie Wolfenden, Laura Reiner, Kathy O’Brien, Marianne Sharin, Tim Reed,

Carol Stoltz, Maureen Busch (7:07)

Public: Kathleen Pavelchek

The meeting was called to order at 7:04.

Acceptance of Minutes: Barbie moved and Laura seconded the motion to accept the September 11 minutes as amended. The vote was 5-0 in favor with 1 abstention.

Carol moved and Kathy seconded a motion to accept the Oct. 2 minutes as amended. The vote was 6-0 in favor.

**Chairperson’s Report**

Building Committee

The Building Committee is now fully formed. The Chair set forth a number of issues facing the Board in the next seven months. They were: the need to fill vacancies at the Library, Tim’s withdrawing from the Chair, Treasurer’s job, and chairing the Building Committee come May, the need to begin fund raising for the construction project, and the future of the building renovation project. There was general discussion about all of these issues and solutions suggested. Laura moved that the Building Committee be convened in the next 2 weeks to get their input about these issues moving forward, followed by a Trustees meeting (before the Nov. 13 scheduled meeting) to discuss their input. Marianne seconded and the vote was 6-1 in favor. Tim will convene the Building Committee ASAP.

We may need an Emergency Fund transfer from Fincom to help with the cost of Bibliotemps which has now filled the temporary Library Aide position in addition to the temporary Director’s position.

**Director’s Report**

The heating system needs some parts. Jael’s hours have been increased to 24. The remaining Library Aide position has been posted (10/11) and will be advertised on the MBLC and Simmons sites. The position can be filled no earlier than 10/25. Tim suggested that we consider creating an Assistant Librarian position. There was consensus for Tim to discuss this with Bill Wrigley.

**Treasurer’s Report**

$20.000. has been withdrawn from the Trust Fund so far this year. A full Treasurer’s Report is expected in November.

**Search Committee**

Marianne has officially resigned from the Search Committee and Barbie has been sworn in. Laura has not resigned yet but when she does, the position will be posted and 2 weeks after her resignation someone else can join the committee. This can be voted on during our short meeting.

Applicants in the past asked about reimbursement for training. At this point $250. per year is dedicated for all Library training. The Trustees wish to increase this amount.

Questions/concerns about the forthcoming search should be directed to: [randallsearch2019@gmail.com](mailto:randallsearch2019@gmail.com)

**Public Comment**

Kathleen Pavelchek questioned the schedule for installation of the YA furniture. Greg will follow up on this.

The Second Century Fund needs an appointment from the Trustees before Dec. 31. Marianne moved and Maureen seconded reappointing Tim to this position for the 5 year term beginning Dec. 31, 2019. The vote was 7-0 in favor.

Barbie is our liaison for marketing with the Friends.

Laura moved that we extend Greg’s contract for 2 more weeks. Barbie seconded and the vote was 7-0 in favor.

Maureen moved and Kathy seconded a motion to adjourn at 8:40. The vote was 7-0 in favor.

Respectfully submitted,

Carol Stoltz