**Randall Library Trustees Meeting July 10, 2019**

Present: Tim Reed, Kathy O’Brien, Laura Reiner, Maureen Busch, Marianne Sharin, Barbie Wolfenden, Melissa Fournier (Library Director)

Absent: Carol Stoltz

Public: Kathleen Pavelchek (Friends of Randall Library), Jacki Spataro

**Minutes**

The meeting was called to order at 7:02pm.

**Acceptance of Minutes**

Barbie made a motion to accept the minutes of June 12, 2019 with the correction to the 3rd paragraph of the Chairman’s Report: “The board voted to accept Kat Copeland as a member of the Building Committee. The Building Committee now consists of Kat Copeland (Friends), Tim Reed, and Carol Stoltz.” Maureen seconded. The motion carried 6-0.

Barbie made a motion to accept the minutes of June 27, 2019; Laura seconded. The motion carried 6-0.

**Interview of Interim Director Candidate**

The Trustees interviewed Gregory McClay for the position of Interim Director. He described his background and the Trustees inquired about certain aspects of his experience.

**Discussion of Interim Candidates**

The informal sense of the Board was to accept Gregory McClay as the Interim Director. The Trustees will meet again tomorrow, July 11th, to take a formal vote. Tim will set up a meeting on Tuesday morning for the staff to meet Greg; Board members are welcome to attend. Tim will also take Greg to Town Offices for orientation.

**Randall Library Friends Report**

* Kathleen Pavelchek discussed plans for Melissa’s Farewell Reception, to be held Sunday from 2-4pm. Board members are welcome to bring homemade food to supplement platters, and to spread the word.
* Tim and Kathleen met with teachers from the Nashoba High School’s Design Class, who are eager to take on the library re-visioning for their students’ fall project.
* Window shades implementation needs to be discussed; it was agreed that a smaller group could take this up at tomorrow’s meeting.

**Director’s Report**

Melissa is wrapping up the ARIS report for the MBLC. She prepared a detailed document to aid the transition for the Interim Director as well as several financial reports on materials spending to date.

**Chairman’s Report**

* Library Building Committee to date is composed of Tim Reed, Carol Stoltz, Kat Copeland, and tentatively Peter McManus [Finance Committee]. After much discussion of candidates under consideration, the Board voted to appoint Thais Bessa, Joshua Penn Rudiman, and Andrew Grote to the Library Building Committee (6-0).
* Because of summer vacations in August, the Board decided to moved the meeting to August 12, with an alternative date of August 7.

**Old Business**

* Building Air Quality: tabled
* Design of CPC Plaque – wording presented by Barbie was approved (6-0); she will order the plaque.

**New Business**

* The Library Director Search Committee is moving along and will have a final job description ready for posting shortly.

**Adjournment**

* Barbie moved that the meeting be adjourned, Laura seconded, the motion passed 6-0 and the meeting was adjourned at 9:17pm.

Respectfully submitted,

Laura Reiner

Approved Aug. 12, 2019