

Randall Library Director Search Committee      Minutes  
July 30, 2019 Meeting  
Stow Town Offices

Present: Marianne Sharin, Maureen Busch, Laura Reiner

Meeting was called to order at 7:11pm

**Acceptance of Minutes**

Marianne made a motion to accept the minutes of July 23; Maureen seconded the motion. Minutes were accepted (3-0).

**Interview Process**

The committee edited the rubric for evaluating the applications, then developed a list of questions for the first round interviews. Laura will create a rubric with space for notes. Marianne will create a Google Drive folder where we can store the applications. Whoever moves the application will also send an acknowledgement to the applicant.

**New Business**

No new business.

**Agenda Items for Future Meetings**

Review applications to date  
Develop questions for final round interviews  
Decide on tours/meetings for finalist(s)

**Next Meeting**

August 7, 7:15pm  
Stow Town Offices

**Adjournment**

Marianne made a motion to adjourn; Maureen seconded. The meeting was adjourned at 8:03pm (3-0).

Respectfully submitted,  
Laura Reiner