

RANDALL LIBRARY TRUSTEES MEETING

Randall Library and Zoom

September 5, 2023

Attendees: Maureen Busch, Marcy Eckel, Maura Sieller, Barbie Wolfenden, Rachel Flaherty, Sunny Richardson, Morgan Hilman (ZOOM)

Also in attendance:

Library Director: Tina McAndrew

Others: Lisa Lavina, Kevin Wesley

ZOOM: Tim Reed, Dana Green, Andi Doan

1. Call to Order 6:32 PM

2. Public Comments – none

3. Revitalize Randall Update- Lisa and Kevin

- Breakdown of support from friends for 2023 (see attached)
- Revitalize has received \$4000 from friends, but rest is from donor support and community grant
- Revitalize working on a calendar for funding
 - i. Triangulating #s, how much? From where?
 - ii. Creating system of best practices for fundraising
 - iii. Call for a friends and trustee board meeting to focus on fundraising
 - iv. Discussion of town meeting concerns discussion, looking in to cost loopholes, background letter writing campaign in action, looking in to grants for funding capital projects

4. Library Director Report - Tina

- Due to recent rainy weather:
 - i. 3 of 4 bathrooms flooded from the ground up
 - ii. Childrens room leaking
- Prequalifying committee forming (Tina, architect, Lisa, design firm member)
- Library stats sheet has been made to share with the public!
- Library open on Saturdays
- Early October move date for library:
 - i. Getting quotes from movers
 - ii. Shelving to go to Pompo Center
 - iii. Staff operating in basement of Town Building
 - iv. Old town building for children's programming
 - v. Library could be closed up to a month

5. Chair Report – Maureen

- Denise and trustees to compile a letter asking Historical society to remove their artifacts
- Discussion of fundraising without detracting from revitalize
 - i. Being aware of “gifts that keep on costing” (maintenance, repair, replace)

6. Treasurer's Report – Morgan

- Trustfund balance is \$572,739
- \$80,000 transfers are set, paperwork complete

7. Old Business

- **Building Comittee-** No new updates
- **Library Renovation FAQ Morgan/Sunny**
 - i. Faq sheet for release before town meeting
 - ii. Renovating vs new Building
 - “Library building project” as agreed term
 - “If this money doesn’t pass, money goes to necessary repairs”, up to code with no improvements
 - iii. Sunny to make updates to FAQ sheet for clarity, items #3, #4, #7
 - iv. Denise will share on town website

8. New Business

- **Strategic plan: Tina**
 - i. Focus on goal/stretch goals not everything need to be achieved, slight edits will be made
 - ii. Barbie move to approve with adjustments, Marcy seconded, approved unanimously
- October Agenda items:
 - i. Preparing for Municipal Budget
 - ii. Holiday Party
 - iii. Silent Auction
 - iv. Meeting date set for 10/5, Marcy to be absent

9. Accept Minutes from August 1

- Sunny to be added to minutes
- Barbie motion to accept with edit, Marcy seconded, unanimous approval

10. Meeting adjourned

Respectfully submitted,
Rachael Flaherty