

## **RANDALL LIBRARY TRUSTEES MEETING**

Randall Library and Zoom

August 1, 2023

**Attendees:** Maureen Busch, Marcy Eckel, Maura Sieller, Barbie Wolfenden, Morgan Hillman, Sunny Richardson

**Absent:** Rachael Flaherty

Also in attendance:

**Library Director:** Tina McAndrew

**Others:** Tim Reed

1. **Call to Order:** 6:40 PM
2. **Public Comments:** None
3. **Board Member Comments:** None
4. **Director's Report (Tina)**
  - Tina explained that the air conditioner on the second floor was running at the same time as the heat; when the heat was turned off the air stopped working; repair is in progress. Due to the age of the HVAC, the broken piece is difficult to locate. Rain storms caused the ceiling on the first floor to leak, flaking paint suspected to be lead paint.
  - The Building Inspector (Frank) and Tina made some strategic holes in the Director's Office for designLAB to start discovering what is underneath all the walls
  - Building Committees met twice in July; almost \$1million was shaved off the escalating price of the renovation. Final estimate to be revealed on September 13th.
5. **Chair's Report (Maureen)**
  - Maureen met with Lisa of Revitalize Randall who will be meeting with new members to update them on the fundraising process; Lisa will plan on coming to a future Trustee meeting, hopefully in September
    - Revitalize has raised approximately \$36,782 with an additional \$28,000 in pledges
    - Lisa invited the Trustees as a group or as individuals to take on a fundraising project
  - Maureen spoke with Denise regarding the moving of the historical artifacts in the Whitney Room. The Trustees agreed to have Denise proceed with Denise moving the process along by speaking with the Historical Society and Historical Commission
6. **Treasurer's Report (Morgan)**
  - The financial report for the Town is almost complete. Morgan is working on a discrepancy.  
Motion to approve the FY23 financial report pending balancing made by Maura,

seconded by Maureen. All in favor.

## **7. Old Business**

### **a. Building Committee Update**

Morgan, Marcy, and Sunny all shared the almost \$1million in cuts made at the July meeting in order to get the project closer to the approved budget. These included a change in elevator type, making the double height spaces smaller, and reduction in community room size, among others.

### **b. Second reading and vote on policies**

Library of Things Lending Policy. Motion to approve as amended made by Barbie and seconded by Sunny. All in favor.

Alcohol Policy, Human Resources Responsibilities of the Library Director, Public Space Use Guidelines (as amended), Patron Code of Conduct (as amended), Volunteer and Intern Policy. Motion to approve made by Morgan and seconded by Barbie. All in favor.

## **8. New Business**

### **a. Library Renovation FAQ**

Morgan and Sunny are currently working on a list of questions to post online to combat the misinformation being circulated regarding the library project

### **b. SCF money uses**

Tina reported that the Second Century Fund monies have been used to update the nature backpacks currently in circulation. Tonies have also been purchased; these are digital, screen free devices that play songs and stories.

### **c. Possible Brick Fundraiser**

Discussion about the benefits vs. risk considering weather, the ability to read the brick engraving, whether the cost is worth the fundraising. Alternatives such as tiles or hand imprints in cement were considered. This may have a home with the Revitalize Randall group.

### **d. Items for the September meeting**

FAQ list, brick fundraiser discussion, Revitalize Randall visit, silent auction

## **9. Minutes of July 13, 2023** Motion to accept the minutes made by Barbie and seconded by Morgan. All in favor.

## **10. Meeting adjourned** at 8:28 p.m.

Respectfully submitted,

Tina McAndrew  
Director