

## **RANDALL LIBRARY TRUSTEES MEETING**

Randall Library and Zoom

February 7, 2023

**Attendees:** Maureen Busch, Marcy Eckel, Maura Sieller, Barbie Wolfenden, Rachel Flaherty

*Also in attendance:*

**Library Director:** Tina McAndrew

**Others:** Tim Reed, Kathleen Pavelchek

### **Call to Order 6:36 PM**

#### **1. Public Comments –**

Tim Reed talked about the most recent donation from the Second Century group of \$4,000 to the library. The money will provide interchangeable Storyboard Walk posts in Stow's public parkways.

#### **2. Board Member Comments – none**

#### **3. Director's Report (Tina)**

- Tina continues to expand adult programs. Gardening is very popular and a virtual program is in the works.
- The building Committee had a productive meeting with various key groups.

#### **4. Chair's Report (Maureen)**

- The chair thanked the Board for the flowers sent in sympathy for the death in her family.
- The town administrator has asked for the full pledge of \$500k; Maureen has proposed quarterly installments. Agreement was reached that installments will work for the town with the caveat that if the town has a financial crunch with the new building plans, we will come up with more. The board voted to provide \$100
- K by the end of February. The remaining \$400K will be spread out in 5 payments of \$80K each, quarterly, over 15 months. Marcie moved, Barbie seconded the motion which passed unanimously.
- Discussion was held about the town administrator's visit to one of the trustee's meetings. Because of her overloaded schedule on Tuesday nights, we will ask her for available dates and will set our schedule to meet accordingly.

#### **5. Treasurer's Report (Maureen)**

- The current market value of the holdings is \$743,540.60.

#### **6. Old Business**

- Randall portrait restoration. Barbie presented the proposal cost: \$2560 for restoration including frame. Major hurdle is funding; Kathleen will ask the Friends for this funding; unfortunately request for grant money deadline of the Community Preservation Act has passed. (December.) We may wait until next round.
- Trustee appointment recommendation is requested by the Second Century fund Board – a valid request that currently finds board members unable to suggest likely candidates. Tim will continue to search for a willing candidate.

- Maura led a discussion on her content information for the Trustee portion of the new library website, which was praised by the group. It includes history and donations pathways.

## **7. New Business**

- Building Committee 2.0 update: See Library Director report, above.
- Trustee's report to the Select Board. Maureen and Tina have prepared their content and financial sections ready to deliver by February 15.
- WECO is a food preparation and delivery business with whom Marcy has been working. They will prepare a short film in the library this week. They will handle the process of ordering from a menu and all marketing. The library will receive a 10 – 15 % of the profits from those in Stow who use the library site to order.
- Town request for our renovation pledge: See Chair report, above.
- Items for next meeting
  - More on the visit by town administrator, with emphasis that she attend an entire meeting to see how we operate; we want to build relationships as individuals as well as the board as a whole.
  - We will invite a Revitalize Randall representative to attend a meeting to inform us and exchange information on their fund-raising progress and of great importance to the Board, future process of receiving donations and responding to donors in a professional and proscribed manner.

## **8. Acceptance of meeting minutes for December 6 and December 14.**

- Moved and seconded (Marcy and Maureen) and unanimously approved.

## **9. Adjournment**

Meeting was adjourned at 8:20 p.m.

Respectfully submitted,  
Barbie Wolfenden, Secretary